

Community Development Department Request for Qualifications (RFQ)

Addendum #2 Issue Date: *January 26, 2015*

Addendum #2 For Comprehensive Plan

All of the foregoing documents are hereby made a part of and incorporated herein by reference by the City of Greenville in soliciting Requests for Qualifications, issue dated December 19, 2014, from planning firms to prepare a new Comprehensive Plan for the City of Greenville, NC.

Contact Information:

City of Greenville
Financial Services/Purchasing
Attention: Angelene Brinkley, Purchasing Manager
Post Office Box 7207
201 West Fifth Street
Greenville, NC 27835-7207
abrinkley@greenvillenc.gov

ADDENDUM #2 TO REQUEST FOR QUALIFICATIONS
Addendum #2 Issue Date: January 26, 2015

CITY OF GREENVILLE, NORTH CAROLINA
COMPREHENSIVE PLAN

The City of Greenville, North Carolina has created this Addendum #2 in order to address questions received before the deadline of January 23, 2015 as stated in the RFQ issued on December 19, 2014, section 11.0, Questions.

- Q1.* I have two questions in regards to the Submittal Requirements and the proposal being limited to ‘a maximum of 15 pages’. What is considered a ‘page’? Is it a side of paper, or a sheet of paper? Also, does this page limit also need to include the Appendix A forms?
- A1. If you number the pages, the last page in your response should be page number 15. The 15 page requirement does not mean 30 pages are acceptable. The page limit does not include the Appendix A forms.
- Q2.* Is it intended that the 15-page limit also include the required City M/WBE forms or cover letter?
- A2. The page limit does not include the Appendix A forms.
- Q3.* I know the budget is \$140,000 but there is no requested cost proposal by Phase or task under Section 3.0 on page 3. Will that be negotiated later with the selected firm?
- A3. Yes.
- Q4.* May we eliminate the PO Box from the address in Section 4.0 on page 4 so that the proposal could be delivered by couriers that do not deliver to PO boxes?
- A4. Yes.