



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, February 11, 2015 @ 5:30 PM
City Hall - City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Garrett Taylor, Chair-Elect | <input checked="" type="checkbox"/> Deb Jordan |
| <input type="checkbox"/> Audrey G. Nealy | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input type="checkbox"/> Tyler Clark | <input type="checkbox"/> Darin White |
| <input checked="" type="checkbox"/> Robert Jones | <input checked="" type="checkbox"/> Jaimie Yahnker |
| <input checked="" type="checkbox"/> Donald Williams | |

STAFF

- | | | |
|--|--|--|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Laura J. Davenport |
| <input checked="" type="checkbox"/> Shana Kriewall | <input checked="" type="checkbox"/> Dean Foy | <input checked="" type="checkbox"/> Lamarco Morrison |
| <input checked="" type="checkbox"/> Dennis Vestal | <input checked="" type="checkbox"/> Lewis Holloman | <input checked="" type="checkbox"/> Davina Bell |
| <input checked="" type="checkbox"/> Don Octigan | | |

OTHER

- Council Member Marion Blackburn

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:
Agenda items are in bold print and the highlights of the discussion and actions are below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

A motion was made to approve the February 11, 2015 agenda as presented.
Motion: Deb Jordan
Second: Jaimie Yahnker
Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

Motion made to approve the January 14, 2015 minutes as presented.
Motion: Don Williams
Second: Deb Jordan
Motion carried unanimously among those present.

V. PUBLIC COMMENT PERIOD

None

VI. DIRECTOR'S MONTHLY REPORT (delivered by Shana Kriewall, Recreation Superintendent on behalf of the Director, who was out of town.)

- A. Park Superintendent Mark Gillespie's final day on staff is Friday, February 20. A retirement reception will be held at Jaycee Park in the auditorium from 2:00-4:00pm. Those whose schedules allow are encouraged to attend. The Park Superintendent position has been posted and will remain open through midnight, March 8.

- B. Commission Chair Deb Garfi is no longer serving on the Commission because she has purchased and resides in a residence outside the City limits. City residency is required of Commission members. Council Member Marion Blackburn will be asked to nominate a new member to fill Ms. Garfi's unexpired term (which runs until May 31, 2017) and Council will be asked to approve that nomination. Vice-Chair Garrett Taylor will chair the meeting tonight and the Chair vacancy will be placed on the agenda for the March meeting.
- C. Later tonight, McLean Godley will share a proposal from the ECU Student Government Association to construct a disc golf course on the land just west of the dog park along the South Tar Greenway. Mr. Godley previously presented this proposal to Council, who suggested he seek the opinion of the Recreation and Parks Commission. Max Crotts, Secretary of Greenville Disc Golf (our main contact with this local association) and association President Dan Coward met with Mr. Godley about his proposal, and Mr. Crott will be available tonight to answer any questions you may have about Greenville Disc Golf's opinions about this matter.
- D. This past Monday the City Council agenda included authorizing the City Manager to enter into a contract with Hite Associates for architectural and engineering services associated with renovations to South Greenville Recreation Center and Park.

VII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Spring/Summer Brochure is online and will be published soon.
 - b. Camp registration has begun.
 - c. Specialized Recreation Dance is tonight at Eppes Recreation Center.
 - d. Black History Month Quiz Bowl is on 2/21 in Falkland.
 - e. Partnering with Support Team for Active Recreation (STAR) on 2/28 for Cultural Arts Day at Jaycee Park.
 - f. Special Olympics Spring Games are on 4/17 at J.H. Rose High School.
 - g. Steve Hawley and Jonathan Edwards, each with a trainer, are competing with each other in a fitness challenge at GAFC. Ms. Kriewall shared a related video with Commission.
 - h. Recreation Manager Dennis Vestal introduced recently promoted Davina Bell, Youth Athletics Recreation Supervisor. Ms. Kriewall introduced recently promoted Recreation Manager Don Octigan, whose responsibilities include cultural arts, Recreation Center operations, and Specialized Recreational services.
 - 2. Lewis Holloman, Recreation Supervisor, Senior Programming
 - Provided PowerPoint presentation on Senior Programming which is transitioning to "Active Adult Programming."

Council Member Kandie Smith arrived at 6:00pm.

[A motion was made to move the Disc Golf Proposal to New Business ahead of the Parks Report due to time constraints of presenters.

Motion: Don Williams

Second: Deb Jordan

Motion carried unanimously among those present.

Disc Golf Proposal – McLean Godley, outgoing President of the ECU Student Government Association (SGA), gave a PowerPoint presentation on a proposal for a disc golf course in the open area adjacent to the Off Leash Dog Area and the South Tar Greenway. Hard copies of the presentation were provided to the Commissioners. The

budget for the project is \$4,266.91, of which \$1,400 will be donated by the ECU SGA. The SGA is currently soliciting donations from others to meet the balance of the budget. Mr. Godley asked that Recreation and Parks provide 20-25 hours of labor to install the equipment for the disc golf course. Mr. Godley stated that Hole 8 of the course is 60 feet away from the greenway and Hole 7 is 70 feet from the greenway. These are the two closest holes to the greenway.

Discussion ensued. Vice-Chair Garrett Taylor initiated questions on the proposal. Parks Planner Lamarco Morrison stated there have been other requested uses for the park such as a skatepark, sand volleyball, open space, overlooks, and an outdoor workout station. Mr. Morrison also shared that he will be creating a schematic plan for this park property.

Commissioner Deb Jordan recommended receiving input from all citizens of the community on the use of this land. She also expressed a concern regarding the risk of discs hitting citizens on the greenway.

Max Crotts and Dan Coward, officers of *Greenville Disc Golf*, addressed the Commission and answered questions. *Greenville Disc Golf* doesn't feel it is in the best interest of the community to approve this proposal because of the safety risks related to being so close to the South Tar Greenway and the Off Leash Dog Area. They asked that the Commission move forward with caution.

Parks Coordinator Dean Foy recommended referring the safety risk concerns to the City's Risk Manager.

A motion was made to refer this proposal back to Recreation and Parks staff to address safety concerns, competing uses, parking impacts, and impacts to the Tar River Legacy Plan.

Motion: Don Williams

Second: Deb Jordan

Motion carried unanimously among those present.

Parks Planner Lamarco Morrison will implement a schematic plan for the park area and hold a Public Meeting for citizen input. The whole process will take up to 45 days. The schematic plan will be presented and considered at the April Commission meeting.

Mr. Godley expressed again that this proposal would be fully funded and safety risks would be addressed with signage.]

B. Dean Foy, Parks Coordinator for Mark Gillespie, Parks Superintendent

1. Golf/Parks Update

- a. Bradford Creek Golf Course will implement its second season of SNAG Golf using the First Tee curriculum, which begins on 3/25. Golf Pro Mike Cato sent an email to his contacts at Third Street Community School, Cornerstone Church, Koinonia Christian Church and South Greenville Recreation Center to recruit return participants who would like to continue in the program. Each facility will be allowed 8 participants (a total of 32 enrollees). The age range is 7 – 13 year olds and rosters must be submitted to Mr. Cato by 3/9. The ECU Golf team will volunteer again this year. Eppes Recreation Center is envisioned to participate in this program in the future. Mr. Foy asked Commissioners to email him with any other recommendations regarding participants for this program prior to 3/9.
- b. Bradford Creek will be participating in a Tri-City Golf Tournament held on 3/20-22. The Chamber of Commerce is helping promote this tournament.

- c. The back porch of the Clubhouse has had a few changes due to wear and tear from golfers walking in and out of the Pro Shop. Golf ball storage bins have been moved to remove clutter at the door.
 - d. Cart posts are being replaced with PVC posts.
 - e. The Parks Division has relocated to office space at Public Works and office space on Hooker Road.
2. Capital Project Updates
- a. Elm Street Center ADA Improvements
The entrance to Elm Street Center from the road and parking lot are now ADA accessible with the addition of new ADA ramps. The center also received new exterior doors to provide restroom access from baseball stadium and to trail users. Additionally, the restrooms in the center received complete renovations to bring them up to code and make them ADA accessible.
 - b. South Greenville Recreation Center
Hite & Associates, the architect for the Drew Center renovations and Eppes Recreation Center renovations, has been selected as the consultant for the South Greenville Recreation Center Renovations. The project schedule was discussed. The design rendering is expected to be presented to Commission on 4/8 and to City Council on 4/11.
 - c. Town Common Master Plan – Phase I
The Phase I renovations have begun, with the first project being the installation of new site amenities. Bids were received for the site furnishings package on 2/10. The package included benches, picnic tables, water fountains, trash receptacles, and recycling bins. A bid package is currently being advertised for the floating pier and kayak/canoe launch. Bids are due on 2/24. Future projects for Phase I include an adventure playground, sprayground, restroom/ concession building (which could possibly house a contracted concessionaire), boat ramp, and improvements to the First Street corridor. Department anticipates getting \$250,000 for design development of these future projects with an anticipated cost of \$3.6 million for the Town Common, and \$1 million for First Street improvements.
 - d. Tar River Legacy Plan – Phase I
There is discussion of identifying \$200,000 to initiate the plan with “catalyst projects” such as a picnic shelter near the Off Leash Dog Park (partner with FROGGS), overlooks along the greenway, and camping platforms along the river.

A motion was made to move the Lease Agreement with Eppes Alumni Heritage Society new agenda item to the front of New Business.

Motion: Don Williams

Second: Deb Jordan

Motion carried unanimously among those present.

VIII. NEW BUSINESS

A. Lease Agreement with Eppes Alumni Heritage Society

The City and Eppes Alumni Heritage Society have had a 3 year agreement giving Eppes Alumni permission to use part of the Eppes Recreation Center. The lease was \$1 per year. The Eppes Alumni Heritage Society is asking to extend this agreement for another three years at \$1 per year. This item, if approved, will be considered by City Council in March. A motion was made to extend the lease agreement for another 3 years at \$1 per year.

Motion: Robert Jones
Second: Don Williams
Motion carried unanimously among those present.

IX. MOTION TO ADJOURN

Commissioner Robert Jones left the meeting at 7:38PM.

The meeting was dismissed at 7:40PM due to no quorum.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.
Recreation and Parks Department