



Agenda

April 6, 2015
6:00 PM
City Council Chambers
200 West Fifth Street

Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

I. Call Meeting To Order

II. Invocation - Mayor Pro-Tem Mercer

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

- **Public Comment Period**

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

VI. Consent Agenda

1. Minutes from the February 12 and March 23, 2015 City Council meetings
2. Water and Sewer Capital Project Budget Ordinances and Reimbursement Resolution for Greenville Utilities Commission's relocation of utilities for the Town Creek Culvert Improvements Project
3. Amendment to contract with W. K. Dickson & Co., Inc. for Task Order 2 (final design) for the Town Creek Culvert Drainage Project

4. Amendment to the contract with CDM Smith for the Northern Watershed Master Plans
5. Resolution declaring ten vehicles as surplus and authorizing their disposition by public auction
6. Approval of purchase order request for two knuckle boom trucks for the Sanitation Division
7. Approval of purchase order request for three side-loader refuse trucks for the Sanitation Division
8. Contract award to lease parking pay stations and handheld ticket devices
9. Various tax refunds greater than \$100

VII. New Business

10. Presentations by Boards and Commissions
 - a. Community Appearance Commission
 - b. Youth Council
11. Preview of the City's proposed operating budget for FY 2015-2016
12. Authorization to Submit TIGER Grant Application

VIII. Review of April 9, 2015, City Council Meeting

IX. Comments from Mayor and City Council

X. City Manager's Report

13. Recycling Update

XI. Closed Session

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said law rendering the information as privileged or confidential being the Open Meetings Law
- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body

XII. Adjournment



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

-
- Title of Item:** Minutes from the February 12 and March 23, 2015 City Council meetings
- Explanation:** Proposed minutes from City Council meetings held on February 12 and March 23, 2015 are presented for review and approval.
- Fiscal Note:** There is no direct cost to the City
- Recommendation:** Review and approve minutes from City Council meetings held on February 12 and March 23, 2015
-

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Official Minutes of the February 12 2015 City Council Meeting 1000178](#)
 - [Official Minutes of the March 23 2015 City Council Meeting 1000402](#)
-

OFFICIAL MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
THURSDAY, FEBRUARY 12, 2015



A regular meeting of the Greenville City Council was held on Thursday, February 12, 2015 in the Council Chambers, located on the third floor at City Hall, with Mayor Allen M. Thomas presiding. Mayor Thomas called the meeting to order at 7:00 pm. Mayor Pro-Tem Mercer gave the invocation, followed by the Pledge of Allegiance.

Those Present:

Mayor Allen M. Thomas, Mayor Pro-Tem Calvin R. Mercer, Council Member Kandie Smith, Council Member Marion Blackburn, Council Member Rick Smiley, and Council Member Richard Croskery

Those Absent:

Council Member Rose H. Glover

Also Present:

City Manager Barbara Lipscomb, City Attorney David A. Holec, City Clerk Carol L. Barwick and Deputy City Clerk Polly W. Jones

APPROVAL OF THE AGENDA

Council Member Blackburn suggested the presentation by the East Carolina Student Government Association be moved up on the agenda to follow Appointments to Boards and Commissions.

Upon motion by Council Member Smiley and second by Council Member Blackburn, the City Council voted unanimously to adopt the agenda with the recommended change.

SPECIAL RECOGNITION

City Manager Barbara Lipscomb recognized Captain Chris Matthews, a 16 year veteran of the Fire and Rescue Department, for graduating from the U.S. Fire Administration's National Fire Academy's Executive Fire Officer Program.

City Manager Lipscomb presented the Distinguished Budget Presentation Award from the Government Finance Officers Association to Financial Services Director Bernita Demery, Senior Financial Services Manager Kimberly Branch and Accounting Supervisor Shawna Wooten on behalf of the Financial Services Department.



APPOINTMENTS

APPOINTMENTS TO BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Council Member Blackburn made a motion to reappoint Kevin Fuell to a first three-year term that will expire in February 2018, reappoint William Kitchin to a first three-year term that will expire in February 2018 and reappoint Matt Smith to a first three-year term that will expire in February 2018. Mayor Pro-Tem Mercer seconded the motion, which carried unanimously.

Board of Adjustment

Council Member Blackburn made a motion in support of Mayor Thomas' nomination to appoint Richard Winkler to the Alternate 3 seat to fill an unexpired term that will expire June 2015. Council Member Smith seconded the motion, which carried unanimously.

It should be noted that, with the appointment of Richard Winkler to the Alternate 3 seat, the following elevations were enacted by the Order of Elevation process outlined in the City's Board and Commission Policy: Kevin Faison elevated to a regular member, William Johnson elevated to the Alternate 1 seat and Hershel Jim Watts elevated to the Alternate 2 seat

Firefighters Relief Fund Committee

All appointments were continued.

Historic Preservation Commission

Council Member Smith made a motion to appoint Britney Whitney to a first three-year term that will expire in January 2018, in replacement of Sara Larkin, who resigned. Council Member Croskery seconded the motion, which carried unanimously. Council Member Smith continued all remaining appointments to the Historic Preservation Commission.

Human Relations Council

All appointments were continued.

Police Community Relations Committee

Council Member Croskery appointed Timothy Webster, Jr. to fill an unexpired term that will expire October 2015 in replacement of Aaron Lucier, who resigned.



Public Transportation and Parking Commission

Council Member Croskery made a motion to appoint Charles Moore to a first three-year term that will expire in January 2018 and Will Russ to a first three-year term that will expire in January 2018. He continued all remaining appointments.

Youth Council

Mayor Pro-Tem Mercer continued all appointments.

OTHER ITEMS OF BUSINESS

PRESENTATION BY EAST CAROLINA UNIVERSITY STUDENT GOVERNMENT ASSOCIATION

Andrew Bowers, Director of Local and State Affairs for the East Carolina University (ECU) Student Government Association (SGA), recognized current SGA leadership and gave a brief presentation on SGA activities during the current school year.

Of significance during the Fall Semester was the ECU College Democrats/Republicans Debate which was attended by 161 students and the Frisbee Golf proposal made to City Council in December by SGA Director of Community Outreach McLean Godley. There has also been an ongoing debate about a potential name change for Aycock Hall and they expect a final decision at the upcoming Board of Trustees meeting. A concern by many students that they were not being fairly represented has been addressed through the creation of Movement Mondays, which is an event where groups of students gather to discuss cultural and social issues of concern. The SGA has also implemented a public comment period during its meetings.

During the Spring Semester, there have been a few leadership changes, with their president stepping down to pursue his graduate law degree and other shifts in leadership as a result of that. SGA will host an ECU-Greenville Community Day on March 28th and has been working on organizational outreach. In light of recent events, SGA is hosting a campus safety event where ECU police will make presentations on student safety. Mr. Bowers stated that appropriations are a big part of SGA because it is the way SGA gives back to students. SGA gets a \$100,000 budget at the start of the year and organizations can ask for a portion of that for things like attending conferences, producing flyers, etc. to support organizational activities. Campaigning for upcoming SGA elections is just beginning and the next two weeks should be exciting. SGA will hold a debate in Hendrix Theatre on February 18th.

A final and perhaps most important point is that the SGA is very interested in promoting ECU-Greenville relations. SGA proposes the establishment of an ECU-Greenville Relations Commission which would be engaged in fostering good relationships between Greenville citizens and ECU students. He suggested having 3-4 members each who are Greenville



residents and ECU students and 1 City of Greenville staff person. The group could develop and promote events such as Freeboot Friday and address resident and student concerns.

NEW BUSINESS

PUBLIC HEARINGS

ORDINANCE TO ANNEX COVENGTON DOWNE, BLOCK G, LOT 13 AND BLOCK B, LOT 13, INVOLVING 2.488 ACRES LOCATED ALONG EAST ARLINGTON BOULEVARD AND 680+ FEET NORTH OF EAST FIRE TOWER ROAD – (Ordinance No. 15-008)

Planner Chantae Gooby showed a map depicting the proposed annexation area, which is located within Winterville Township in voting districts #4 and #5. The property is currently vacant with no population, and no population expected at full development. Current zoning is CG (General Commercial), with the proposed use being 21,675+/- square feet of commercial space. Present tax value is \$424,313, with tax value at full development estimated at \$2,601,813. The property is located within Vision Area D.

Mayor Thomas declared the public hearing for the proposed annexation open at 7:27 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition. Also hearing no one, Mayor Thomas closed the public hearing at 7:28 pm.

Council Member Croskery moved to adopt the ordinance to annex Covengton Downe, Block G, Lot 13 and Block B, Lot 13, involving 2.488 acres located along East Arlington Boulevard and 680+ feet north of East Fire Tower Road. Council Member Blackburn seconded the motion, which passed by unanimous vote.

ORDINANCE REQUESTED BY SCOUTS, LLC TO REZONE 1.50 ACRES LOCATED NEAR THE INTERSECTION OF TUPPER DRIVE AND OLD PACTOLUS ROAD AND 215+ FEET EAST OF OLD PACTOLUS ROAD FROM RA20 (RESIDENTIAL-AGRICULTURAL) TO CH (HEAVY COMMERCIAL) – (Ordinance No. 15-009)

Planner Chantae Gooby stated Scouts, LLC have requested to rezone 1.50 acres located near the intersection of Tupper Drive and Old Pactolus Road and 215+ feet east of Old Pactolus Road from RA20 (Residential-Agricultural) to CH (Heavy Commercial). The subject area is located in Vision Area B.

According to Ms. Gooby, Old Pactolus Road is considered a residential corridor. Along residential corridors, service and retail activities should be specifically restricted to the associated focus area, and linear expansion should be prohibited. There is a designated focus



area at the intersection of Greenville Boulevard and US Highway 264. These nodes typically contain 400,000+ square feet of conditioned floor space.

Based on the analysis comparing the existing zoning (67 trips) and requested rezoning, Ms. Gooby stated the proposed rezoning classification could generate 51 trips to and from the site on Tupper Drive, which is a net decrease of 16 trips per day. Since the traffic analysis for the requested rezoning indicates that the proposal will generate less traffic than the existing zoning, a traffic volume report was not generated.

In 1989, the property was incorporated into the City's extra-territorial jurisdiction (ETJ) and zoned RA20 (Residential-Agricultural) as part of a large-scale ETJ expansion. Water is available along Tupper Drive. Sanitary Sewer is located at the intersection of US Highway 264 and North Drive. There are no known historical designations on the site, however, the property is impacted by the 500-year and 100-year floodplains.

Surrounding land uses and zoning are as follows:

North: CH - Vacant

South: CH - Vacant

East: RA20 - Vacant

West: CH - LBA University

Ms. Gooby stated under the current zoning (RA20), the site could accommodate no more than 7 single-family lots. Under the proposed zoning (CH), the site could accommodate 14,375+/- square feet of commercial space. The anticipated build-out time is within 1 year.

Ms. Gooby stated that, in staff's opinion, the request is in compliance with Horizons: Greenville's Community Plan and the Future Land Use Plan Map. "In compliance with the comprehensive plan" should be construed as meaning the requested zoning is (i) either specifically recommended in the text of the Horizons Plan (or addendum to the plan) or is predominantly or completely surrounded by the same or compatible and desirable zoning and (ii) promotes the desired urban form. The requested district is considered desirable and in the public interest, and staff recommends approval of the requested rezoning.

Ms. Gooby stated the Planning and Zoning Commission voted to recommend approval of the request at its January 20, 2015, meeting.

Mayor Thomas declared the public hearing for the proposed rezoning open at 7:31 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition to the proposal. Also hearing none, Mayor Thomas closed the public hearing at 7:32 pm.

Council Member Croskery moved to adopt the ordinance to rezone 1.50 acres located near the intersection of Tupper Drive and Old Pactolus Road and 215+ feet east of Old Pactolus



Road from RA20 (Residential-Agricultural) to CH (Heavy Commercial). Council Member Blackburn seconded the motion, which passed by unanimous vote.

ORDINANCE TO AMEND THE ZONING ORDINANCE BY REVISING THE SIZE AND PROJECTION DIMENSIONS FOR PROJECTION WALL SIGNS AND ALLOWING SUCH SIGNS ON EACH SIDE OF A BUILDING FACING A PUBLIC STREET OR PUBLIC ALLEY WITHIN THE CD (DOWNTOWN COMMERCIAL) ZONING DISTRICT – (Ordinance No. 15-010)

Chief Planner Thomas Weitnauer stated the Planning Division has initiated a text amendment to increase the maximum allowed sign area and number of projection signs within the CD (Downtown Commercial) zoning district to help align them with the maximum wall signs allowed throughout the remainder of the City.

Mr. Weitnauer stated the Zoning Ordinance currently only allows projection wall signs in the CD (Downtown Commercial) zoning district; however, the maximum size sign allowed is ten square feet, whereas typical wall signs throughout the entire City are allowed to be at least 50 square feet as a default minimum allowed sign surface area, regardless of the lot or building size. This text amendment allows properties with frontage having 100 feet or less to have a maximum area of 15 square feet projection wall sign, allows properties with frontage having more than 100 feet to have a maximum of 30 square foot projection wall sign, and allows properties with frontage having more than 100 feet and with at least a three-story building located on the property with a height of at least 40 feet and a building lot coverage area of at least 80% of the property to have a maximum projection wall sign of 50 square feet.

This text amendment also increases the maximum dimension projection wall signs may extend past the wall they are mounted to from 3 feet to 4 feet. The Zoning Ordinance currently allows only one wall projection sign per establishment. This text amendment allows one projection wall sign for each side of a building that fronts a public street or public alley.

Mr. Weitnauer stated it is staff's opinion that the proposed Zoning Ordinance Text Amendment is in compliance with Horizons: Greenville's Community Plan and the Center City West Greenville Revitalization Plan. The Planning and Zoning Commission voted to recommend approval of the request at its January 20, 2015 meeting.

Council Member Blackburn expressed concern about allowing projection wall signs of 50 square feet. Mr. Weitnauer stated the Planning and Zoning Commission had concerns as well, and that was the reason the sizes allowed were graduated based on the size of the building.

Council Member Croskery asked if there were regulations on mounting height for projection signs. Mr. Weitnauer stated it was 10 feet.



Mayor Thomas declared the public hearing for the proposed text amendment open at 7:48 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition to the proposal. Also hearing none, Mayor Thomas closed the public hearing at 7:49 pm.

Council Member Smith moved to amend the zoning ordinance by revising the size and projection dimensions for projection wall signs and allowing such signs on each side of a building facing a public street or public alley within the CD (Downtown Commercial) zoning district. Council Member Croskery seconded the motion, which passed by unanimous vote.

PUBLIC COMMENT PERIOD

Mayor Thomas opened the public comment period at 7:53 pm, explaining procedures which should be followed by all speakers.

Keith Cooper – PO Box 30103

Mr. Cooper expressed his views on the importance of establishing workplace re-entry programs for ex-felons. He read the following text from the Federal Re-entry Council:

Copy

According to the Federal Interagency Reentry Council, “two out of every three men were employed before they were incarcerated, and many were the primary financial contributors in their households.” They assert that ex-felons can expect their future annual earnings to be reduced by 40 percent after they return to their communities. The societal and economic impacts are substantial, according to the aforesaid council.

“The Reentry Council is working to reduce barriers to employment, so that people with past criminal involvement—after they have been held accountable and paid their dues—can compete for appropriate work opportunities in order to support themselves and their families, pay their taxes, and contribute to the economy” (Federal Interagency Reentry Council).

Many people don’t know that the federal reentry program to help ex-felons find jobs and take care of their families was started by Attorney General Eric Holder. There are Second Chance Initiative Grants that could help municipalities reach out to ex-felons and put them on a path where they may reconnect to society in positive, productive ways.

Such a grant (more than \$500,000) recently was received by Racine, Wisconsin. Mayor John Dickert hosted a news conference to spread the word, and James Santelle, U.S. attorney for the Eastern District of Wisconsin, said, “I can tell you as the chief federal law enforcement officer



for this district...that this is a really big deal." Finally, Dickert and other players set a lofty goal to reduce recidivism by 50 percent in short order.

Copy

Mr. Cooper stated that he would like to see Greenville replicate such a progressive program to help former convicted felons get back on track. Also, financial incentives should be given to businesses which hire ex-felons. The City of Greenville could offer to pay—through a grant or otherwise—a portion of the cost to train ex-felons.

There being no one else present who wished to address the City Council, Mayor Thomas closed the public comment period at 7:55 pm.

COMMENTS FROM THE MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

CITY MANAGER'S REPORT

City Manager Lipscomb recommended cancelling the next City Council meeting as no items are currently scheduled. Upon motion by Mayor Pro-Tem Mercer and second by Council Member Smith, the City Council voted unanimously to cancel the February 23, 2015 City Council meeting.

ADJOURNMENT

Council Member Croskery moved to adjourn the meeting, seconded by Council Member Smith. There being no further discussion, the motion passed by unanimous vote and Mayor Thomas adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Carol L. Barwick, CMC
City Clerk

OFFICIAL MINUTES
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, MARCH 23, 2015



Having been properly advertised, a special meeting of the Greenville City Council was held on Monday, March 23, 2015 for the purpose of holding a closed session to discuss an economic development matter, with Mayor Allen M. Thomas presiding. Mayor Thomas called the meeting to order at 5:00 pm in the Council Chambers at City Hall.

Those Present:

Mayor Allen M. Thomas, Mayor Pro-Tem Calvin R. Mercer, Council Member Kandie Smith, Council Member Marion Blackburn, Council Member Rick Smiley and Council Member Richard Croskery

Those Absent:

Council Member Rose H. Glover

Also Present:

City Manager Barbara Lipscomb, City Attorney David A. Holec and City Clerk Carol L. Barwick

CLOSED SESSION

Motion was made by Council Member Smiley and seconded by Council Member Smith to enter closed session in accordance with G.S. §143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body. Motion carried unanimously. Mayor Thomas declared the City Council in closed session at 5:02 pm.

Upon conclusion of closed session discussion, motion was made by Council Member Smith and seconded by Council Member Croskery to return to open session. Motion was approved unanimously, and Mayor Thomas returned the City Council to open session at 5:49 pm.

ADJOURNMENT

There being no further discussion, motion was made by Council Member Smith and seconded by Council Member Croskery to adjourn the meeting. The motion was approved unanimously and Mayor Thomas adjourned the meeting at 5:50 pm.

Respectfully submitted,

Carol L. Barwick, CMC
City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Water and Sewer Capital Project Budget Ordinances and Reimbursement Resolution for Greenville Utilities Commission's relocation of utilities for the Town Creek Culvert Improvements Project

Explanation: **Abstract:** Greenville Utilities Commission seeks approval to relocate and/or adjust certain water and sewer lines related to the Town Creek Culvert Improvements Project.

Explanation: The City of Greenville is in the process of having construction plans developed to improve its primary storm drainage system providing service to the downtown business district. This system, known as the Town Creek Culvert, extends from the intersection of West 9th Street and Ficklen Street to the Tar River. In order to mitigate existing flooding problems and increase the overall level of service in the area, the Town Creek Culvert will undergo extensive improvements. The total project cost, including all utilities relocations, is currently estimated to be approximately \$12 million.

The proposed improvements and modifications to the Town Creek Culvert will require the relocation of a number of adjacent water and sanitary sewer mains and services. Payment for the design and construction costs for this work is the responsibility of GUC.

Design of the Town Creek Culvert Project is well underway, and it is necessary to establish the initial water and sewer capital project budgets to provide funding for timely reimbursement to the City for GUC's portion of the design costs. The total estimated costs for the associated surveying, mapping, and engineering design services for the water and sewer relocations, including a 5% contingency, is \$160,000.

Plans are for these budgets to be amended to provide construction costs funding once the project has been bid and construction costs are known. These amendments will most likely be requested sometime in 2016.

At its March 19, 2015 regular meeting, the GUC Board of Commissioners adopted the water and sewer capital project budgets and a reimbursement resolution, and recommends similar action by the City Council.

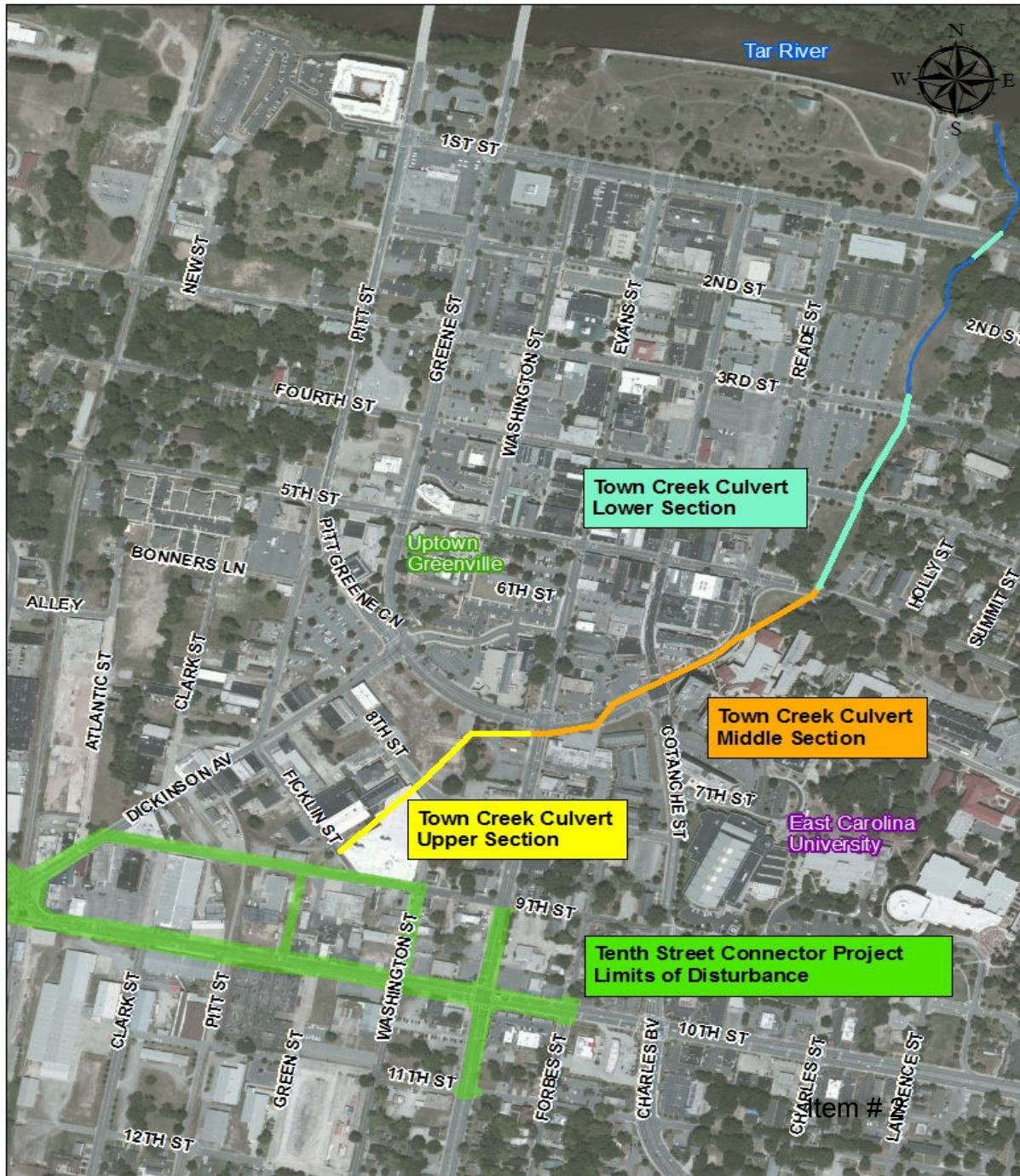
Fiscal Note: No costs to the City.

Recommendation: Adopt the attached water and sewer capital project budget ordinances and reimbursement resolution.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Map - Town Creek Culvert](#)
 - [Ordinance Water Town Creek Culvert](#)
 - [Ordinance - Sewer Town Creek Culvert](#)
 - [Reimbursement Resolution - Town Creek Culvert](#)
-



ORDINANCE NO. 15-_____

WATER CAPITAL PROJECT BUDGET
CITY OF GREENVILLE TOWN CREEK CULVERT IMPROVEMENTS PROJECT

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. Revenues. Revenues of the Water Capital Project Budget, City of Greenville Town Creek Culvert Improvements Project, is hereby established to read as follows:

Revenue

Long-term debt	<u>\$80,000</u>	
Total Project Revenue		<u><u>\$80,000</u></u>

Section 2. Expenditures. Expenditures of the Water Capital Project Budget, City of Greenville Town Creek Culvert Improvements Project, is hereby established to read as follows:

Expenditures

Project costs	<u>\$80,000</u>	
Total Project Expenditures		<u><u>\$80,000</u></u>

Section 3. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the _____ day of _____, 2015.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

ORDINANCE NO. 15-_____

SEWER CAPITAL PROJECT BUDGET
CITY OF GREENVILLE TOWN CREEK CULVERT IMPROVEMENTS PROJECT

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. Revenues. Revenues of the Sewer Capital Project Budget, City of Greenville Town Creek Culvert Improvements Project, is hereby established to read as follows:

Revenue

Long-term debt	<u>\$80,000</u>	
Total Project Revenue		<u><u>\$80,000</u></u>

Section 2. Expenditures. Expenditures of the Sewer Capital Project Budget, City of Greenville Town Creek Culvert Improvements Project, is hereby established to read as follows:

Expenditures

Project costs	<u>\$80,000</u>	
Total Project Expenditures		<u><u>\$80,000</u></u>

Section 3. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the _____ day of _____, 2015.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

RESOLUTION NO. 15-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT
FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN
CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN
CAPITAL IMPROVEMENTS

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the “Expenditures”) incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the “Project”) more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the “System”); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the “City Council”) has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the “Debt”);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission’s intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the “City”) so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$160,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission’s

use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the ____ day of _____, 2015.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

EXHIBIT A

THE IMPROVEMENTS

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase, design, and construction of:

WCP123-City of Greenville Town Creek Culvert Improvements Project	\$ 80,000
SCP123-City of Greenville Town Creek Culvert Improvements Project	\$ 80,000
Total	<u>\$160,000</u>



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Amendment to contract with W. K. Dickson & Co., Inc. for Task Order 2 (final design) for the Town Creek Culvert Drainage Project

Explanation: **Abstract:** In October 2014, City Council awarded a contract to WK Dickson Co., Inc. for Task Order 2 (final design) for the Town Creek Culvert Drainage Project. The utility design work is to be completed for Greenville Utilities Commission (GUC) in combination with the Town Creek Culvert Project for the City of Greenville. The proposed amendment increases Task Order 2 (final design) for the Town Creek Culvert Drainage Project from \$1,132,447.48 to \$1,277,547.48, an increase of \$145,100. The funding source for the amendment is GUC.

Explanation: City Council awarded a contract to WK Dickson Co., Inc. for Task Order 2 (final design) for the Town Creek Culvert Drainage Project in October 2014. This contract for final design involves developing and preparing the necessary construction documents and completion of any right-of-way/easement acquisitions for the project, obtaining all applicable permitting, and supporting the City through the bidding, selection, and award process. The utility design work is to be completed for GUC in combination with the Town Creek Culvert Project for the City of Greenville. This specific task includes the design of water and sanitary sewer mains owned by GUC for removal/replacement/relocation/abandonment in coordination with the construction of the recommended drainage improvements for the Town Creek Culvert Project being completed by the City. The area for the proposed work is generally bound by 1st Street at the Town Creek Culvert Crossing and West 9th Street near the intersection of Ficklen Street.

Attached is the recommended scope of services for an amendment to Task Order 2 (final design).

Fiscal Note: The proposed amendment increases Task Order 2 (final design) for the Town

Creek Culvert Drainage Project from \$1,132,447.48 to \$1,277,547.48, an increase of \$145,100. The funding source for the amendment is Greenville Utilities Commission.

Recommendation: City Council approve the proposed contract amendment for \$145,100.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Contract Amendment for TCC Task Order 2](#)

This is **EXHIBIT K**, consisting of [13] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [October 9, 2014].

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement:

Owner: City of Greenville

Engineer: W. K. Dickson & Co., Inc.

Project: TO#2, Town Creek Culvert Design

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

Please refer to Attachment A, Scope of Services, dated March 11, 2015.

Agreement Summary:

Original agreement amount:	\$1,132,447.48
Net change for prior amendments:	\$ 0.00
This amendment amount:	\$ 145,100.00
Adjusted Agreement amount:	\$1,277,547.48

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: City of Greenville, NC

ENGINEER: W. K. Dickson & Co., Inc.

By: _____
Print
name: _____

Title: _____

Date Signed: _____

By: Scott Whalen
Print
name: Scott Whalen

Title: Vice President

Date Signed: 3-25-2015

APPROVED AS TO FORM:

BY: _____
David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery, Director of Financial Services

Account Number _____

Project Code (if applicable) _____

ATTACHMENT A

**SCOPE OF SERVICES
GREENVILLE UTILITIES COMMISSION & CITY OF GREENVILLE
TOWN CREEK CULVERT PROJECT – UTILITY DESIGN
MARCH 11, 2015**

PHASE 27 - Utility Design for GUC

The Utility Design work described below is to be completed for Greenville Utilities Commission (GUC) in combination with the Town Creek Culvert Project being performed by W.K. Dickson & Co., Inc. and various subconsultants (Engineer) for the City of Greenville (City). This specific task includes the design of water and sanitary sewer mains owned by GUC for removal/replacement/relocation/abandonment in coordination with the construction of the recommended drainage improvements for the Town Creek Culvert Project being completed by the City. The area for the proposed work is generally bound by 1st Street at the Town Creek Culvert Crossing and West 9th Street near the intersection of Ficklen Street.

As this project will be a combined effort by the City and GUC, the City's Project Manager and GUC's Utility Coordinator shall be copied on pertinent correspondence or communications between the Engineer and any agency or utility. All of the tasks for Utility Coordination and Design shall be performed with the review and approval of the City's Project Manager and GUC's Utility Coordinator. Sanitary Sewer and water line locations which are anticipated that will need to be relocated, replaced, removed, and/or abandoned are listed below.

Table 1: Summary of Sanitary Sewer Line Replacement and Improvements

Index #	Sheet #	Approximate Length (ft)	Existing Size & Material	Objective	Design Basis / Approximate Location
1	5	175 165	18" CP 18" VCP	Conflict resolution & material replacement	From manhole approx. 140' south of existing culvert under 1 st Street to station 11+10
2	5 - 7	750	18" VCP	Conflict resolution	Alignment Conflict
3	6	250	8" TC	Material Replacement	Provide material which can be supported during construction

Index #	Sheet #	Approximate Length (ft)	Existing Size & Material	Objective	Design Basis / Approximate Location
4	7	100	8" TC	Conflict resolution	Provide material which can be supported during construction
5	7	240	18" VCP	Conflict Resolution	Alignment conflict
6	7 & 8	675	15" CP/TC	Conflict Resolution	Alignment & BMP conflict
7	8	220	10" Unknown	Material Change	Support during construction and through conflict box
8	8	Unknown	Unknown	Conflict Resolution/ Reconnection	MH west of intersection of proposed culvert and 5 th Street shows existing sewer from southwest; relocate, replace, or reconnect
9	8 & 9	120	15" CP	Upon CCTV inspection, line with CIPP	BMP conflict
10	9	75	8" TC	Conflict Resolution	Conflict resolution (reroute through conflict box)
11	10	115	8" TC	Material change	Support during construction
12	10	300	15" DIP/ 8" DIP/ 8" TC/ 4" unknown material	Conflict resolution	Alignment conflict; Reroute through conflict box
13	11	200	10" TC	Material Change	Support during construction (use existing easement, i.e., replace in place)
14	11	200	10" TC	Reroute	Alignment relocation/ support during construction
15	11-13	450	10" TC	Conflict resolution	Alignment conflict
16	13	50	8" TC	Conflict resolution	Alignment conflict – Resolve with conflict box or splice in short DIP segment (not recommending MH to MH due to NCDOT 10 th Street work and rail right-of-way)

Table 2: Summary of Water Line Replacement and Improvements

Index #	Sheet #	Approximate Length (ft)	Existing Size (in)/Material	Objective	Design Basis
1	5	150	8" CI	Conflict resolution; prevent damage to waterline	Plug and remove/abandon a section of the existing waterline on either side of the drainage way
2	6	100	8" CI	Material Change	Support during construction/replace after construction
3	7	200	6"/8" CI (two mains)	Material Change	Support during construction/replace after construction
4	8	200	12" AC/6" CI (two mains)	Material change/combine	Support during construction/replace after construction
5	8-11	1,200	12" AC	Conflict resolution	Alignment conflict (easements may be required depending on final alignment of WL)
6	9	125	6" CI	Conflict resolution/material change	Alignment conflict and support during construction/replace after construction
7	10	150	8" DI/8" AC (two mains)	Material change/combine	Support during construction or replace; potential to combine
8	11	120	6" CI	Material change	Support during construction or replace
9	11-12	475	16" STL	Conflict resolution	Alignment conflict
10	12	50	6" CI	Conflict resolution/material change	Alignment conflict and support during construction/replace after construction
11	13	100	8" CI	Conflict resolution/material change	Alignment conflict and support during construction/replace after construction

Engineer will provide surveying and engineering services necessary to prepare construction drawings and specifications suitable for formally bidding the noted improvements as part of the overall Town Creek Culvert Project.

SCOPE OF WORK: This task order will consist of the following phases:

1. Topographic Survey
2. Subsurface Utility Engineering (SUE)
3. 60% Design
4. 90% Design
5. Final Design
6. Alternatives Analysis
7. Permitting
8. Easement Plats for Utility Engineering
9. Bid Phase Services
10. Easement Acquisition (Additional Services)

TASK 1: Topographic Survey

Engineer will provide survey and mapping services, in addition to what is required as part of the Town Creek Culvert Project stormwater improvement design. Survey performed as part of this task will be specific to the utility relocation work to acquire necessary information and develop suitable plan and profile drawings to include topographic survey only (i.e., property surveys required will be additional services unless included as part of easement acquisition services listed below). These surveys will be tied to existing project benchmarks using the North Carolina Geodetic Survey Virtual Reference Stations (NCGS VRS) network or new benchmarks will be established on the existing control points. The following activities will be performed:

1. Collect and map the following features:
 - A. Location of curb and gutter and edge of pavement or gravel roadways
 - B. Buildings - location, type and size
 - C. Traffic lanes - location and layout
 - D. Drives - location, type and width
 - E. Landscape areas, woods lines, all trees within the project limits 15-inches diameter at breast height (DBH) or larger
 - F. Gravity utilities - structure location, pipe invert and size measurements, pipe material. Surveyor will gather information up to one structure outside the project limits.
 - G. Signs - location, type and size
 - H. Fences - location, type and size
 - I. Above-ground utility appurtenances
 - J. Overhead utilities – locate poles and note connectivity.
 - K. Top of nut on accessible water valves.
 - L. Paint marks for utility lines resulting from an NC811 survey ticket.

2. Provide a digital survey file in AutoCAD Civil3D format.
3. Tie to or create two (2) benchmarks in each location, outside of expected construction limits.
4. Survey activities will not be completed unless authorized by GUC and the City. Consultant will confirm the extent of survey needs during the design phase.

TASK 2: Subsurface Utility Engineering (SUE)

Where required, Consultant shall conduct non-destructive excavations (NDE) to verify the location of buried non-gravity utilities. Consultant will not conduct a NDE unless authorized by GUC and the City. Consultant will confirm the extent of NDEs during the design phase. SUE services shall include the specific tasks:

1. Attempt to verify location of numerous buried non-gravity utilities using vacuum excavations.
2. Once exposed, obtain an elevation of the top of the exposed utility using existing benchmarks.
3. After elevation is acquired, the vacuum excavation hole will be backfilled with the appropriate materials using sand, gravel and asphalt as required.
4. When appropriate or required, stake vacuum excavation locations
5. Provide Vacuum Excavation Data Sheet that summarizes pertinent information of the utility such as size, type, depth, location, etc.
6. Consultant has estimated that approximately 10 NDEs will be required.

Unit prices for NDEs are shown in the Basis of Compensation may increase depending on access difficulty and physical conditions. A base price of \$1,500.00 for each NDE will be used for the purpose of establishing a fee schedule.

GUC will provide cleaning and CCTV work to the extent needed to assess existing pipe conditions and make recommendations to Engineer for line replacements outside the locations listed above. In addition GUC will provide location and direction of all sanitary sewer services along sanitary sewer mains that will be affected by the project prior to the 60% Design Review meeting to allow for incorporation into the 90% Plan submittal.

TASK 3: Design to 60%

Base mapping will be completed by using the existing survey data collected for the Town Creek Culvert Project. Any additional information required to make utility improvements will be collected using services specified in Task 1 described above.

Consultant will perform design consistent with Tables 1 & 2 above for water and sanitary sewer utilities only. The proposed locations for the water and sanitary sewer mains are anticipated to be in the vicinity of the existing lines, or replaced in place. Any changes to the existing water and sanitary sewer lines which would result in a change in capacity (other than material change) shall be done so at the direction and approval of GUC and the City. It is assumed that all existing utilities to be replaced and in the vicinity of the project are of adequate size and integrity to fulfill a planned lifespan suitable to GUC and any ongoing inspections and Capital Improvement Plans.

The design shall be in accordance with the most recent version of GUC standards, State standards, City of Greenville standards, and NCDOT's standards. All sanitary sewer main replacements are anticipated to be from manhole to manhole. Any material change between manholes (including use of doghouse manholes) will be done so as directed by GUC.

The 60% design services shall include the following:

1. Project formulation including project development and scoping.
2. Conduct a Kick-off Coordination Meeting with GUC and the City to discuss the project objectives and assess viable project alternatives.
3. Issue meeting minutes summarizing Kick-off Meeting discussions and design recommendations.
4. Meet with GUC and the City after 60% Design Review to discuss comments as they relate to GUC utilities and discuss potential solutions and project impact. Meeting minutes to be issued after the 60% Design Review Meeting.
5. Prepare plan and profile drawings showing horizontal and vertical alignment of the sewer mains only. Profiles for water mains along with revised profiles of the sewer lines will be included with the 90% submittal.
6. Review preliminary alignment for the proposed drainage improvements; recommend where additional easements are necessary for placement of the proposed water and sanitary sewer mains; coordinate recommendations and concerns with GUC and the City.
7. Meet with GUC representatives in the field to ground truth concerns related to the 60% design drawings and issue field meeting minutes. This meeting can be held at the conclusion of the 60% Design Review meeting, or can be rescheduled for a time to follow shortly thereafter. Water and sanitary sewer main alignments to be finalized following this meeting.
8. Meet with GUC and City representatives by conference call as appropriate or on a bi-weekly basis to review the general status of the Project. These meetings are in addition to any project specific technical meetings.

TASK 4: Design to 90%

Upon the completion of the 60% Design Review Meeting and ground truthing exercise, Consultant will continue to design to the 90% level based on the comments and recommended design revisions supported by GUC, City, and Engineer.

The 90% design services shall include the following:

1. Preparation of 90% design plans including Vicinity Map, General Notes & Sequencing, Plan and Profile Sheets of the water and sanitary sewer utilities (horizontal scale at 1:20 and vertical scale at 1:6), standard water and sanitary sewer details suitable for construction of the proposed facilities.
2. Review revised alignment for the proposed drainage improvements.
3. Conduct one round of revisions based on the recommended revisions supported by GUC, City, and Engineer.
4. Incorporate locations of services found on sanitary sewer line by CCTV data provided by GUC.
5. Include sanitary sewer lines to be replaced based on recommendation by GUC.

6. Provide suggested sequencing and construction schedule for use in evaluating cost and constructability of the project. Suggested sequencing and construction schedule shall be provided as part of the design plans for the contractor's reference. Capacity analysis will not be performed for water or sewer lines that are taken out of service. GUC shall review sequencing plan and provide guidance where sequencing may prevent meeting minimum state standards. It is the responsibility of the Contractor (selected by the formal bid process) for developing final means and methods during construction.
7. Preparation of Technical Specifications. Consultant shall incorporate Technical Specifications into overall Project Manual and use a combination of GUC's Water & Sewer Standards and Specifications and Consultant's specifications.
8. Preparation of quantity take-off and Engineer's Opinion of Probable Construction Cost as related to utility only/specific line items. Bid items (i.e., conflict boxes, shoring, etc.) which are decided to be shared cost between GUC and the City will be shown in the overall cost estimate for the project. The work shall entail one common Bid Schedule for the project. Engineer's Opinion of Probable Construction Cost will be separated by water or sewer items to the extent possible.
9. Meet with GUC and the City after 90% Design Review to discuss comments and issues with the 90% design drawings.
10. Meet with GUC and City representatives by conference call as appropriate or on a bi-weekly basis to review the general status of the Project. These meetings are in addition to any project specific technical meetings.
11. Make one site visit in addition to others listed throughout this agreement.

TASK 5: Final Design

Upon the completion of the 90% Design Review Meeting, Consultant will continue to design to the Final Design level based on the comments and recommended design revisions supported by GUC, City, and Engineer.

The Final Design services shall include the following:

1. Preparation of final design plans including Vicinity Map, General Notes & Sequencing, Plan and Profile Sheets of the water and sanitary sewer utilities (horizontal scale at 1:20 and vertical scale at 1:6), standard water and sanitary sewer details suitable for construction of the proposed facilities.
2. Review revised alignment for the proposed drainage improvements.
3. Conduct one round of revisions to final design plans, technical specifications, quantity take-off, bid schedule, and Engineer's Opinion of Probably Construction Cost based on the recommended revisions supported by GUC, City, and Engineer.
4. Meet with GUC and City representatives by conference call as appropriate or on a bi-weekly basis to review the general status of the Project. These meetings are in addition to any project specific technical meetings.

Note: Preparation of quantity take-off and Engineer's Opinion of Probable Construction Cost as related to utility only/specific line items. Bid items (i.e., conflict boxes, shoring, etc.) which are decided to be shared cost between GUC and the City will be shown in the overall cost estimate for the project. The work shall entail one common Bid Schedule for the entire project.

TASK 6: Alternatives Analysis

Engineer will provide a feasibility analysis of alternatives suggested by GUC to the design drawings to minimize construction impact, costs, etc. This task will be performed as hourly plus expenses. For the purposes of developing a fee schedule, this item will be estimated to be \$5,000.00. Any work required beyond this amount is to be approved by GUC prior to commencing and/or continuing work.

TASK 7: Permitting

Permit applications and supporting documents will be prepared and submitted by the Consultant for the following permits. OWNER is responsible for permit fees.

1. North Carolina Department of Environment and Natural Resources – Division of Water Resources – Fast-Track Sewer Permit.
 - a. The Flow Tracking Acceptance Form to be included in the application will be completed by Owner.
2. North Carolina Department of Environment and Natural Resources – Public Water Supply Division – Authorization to Construct.

The Consultant cannot guarantee any regulatory approval or a timeframe in which that approval might be granted. The Owner should be aware that significant delays can occur during regulatory review, and those delays may impact project schedule and scope of work. No such delays are currently anticipated, but should any materialize, the Consultant will present to the Owner the most feasible alternatives for addressing the matter causing the delay.

The ENGINEER has not budgeted for the following permits, as it is anticipated that if they are required, they will be obtained as part of the Town Creek Culvert project. If these, or any other additional permits other than the ones described above, are required as part of the utility relocation it will be considered an additional scope of work:

1. FEMA – No Rise Rule
2. Pre-Construction Notification for Nationwide Permit with ACE.
3. Wetlands or Stream Mitigation
4. CAMA – minor or major permit
5. NCDENR Division of Energy, Mineral and Land Resources (Stormwater) as the project built upon area is below the threshold for submission
6. NCDENR Division of Energy, Mineral and Land Resources - Erosion and Sediment Control Permit
7. Wetlands or Stream Mitigation
8. NCDOT Driveway Application
9. North Carolina Department of Transportation - Encroachment Agreement
10. North Carolina Department of Transportation – Sheeting & Shoring Plan
11. County/Municipal Review

Task 8: Easement Plats For Water and Sanitary Sewer Mains

Consultant assumes that that ownership of utility easements symmetric about the center of the water or sanitary sewer main is required for all portions outside public right of way. Width of easements will be based on depth and/or size of the water and sewer mains per GUC design standards. Based on the conceptual layout, the Consultant anticipates approximately ten (10) parcels will be impacted and will require easement surveys and an acquisition plat. The actual number and location is subject to change as design progresses. It is noted that all easements are required to be recorded. GUC is responsible for determining ownership and extents of existing easements and shall determine and inform the Engineer if additional area is needed during design.

TASK 8.1 Easement Acquisition Table

Engineer shall prepare a table listing all parcels that require easement acquisition. Included in the table shall be each property owner's name, address, tax code, parcel number, square footage of utility easement and temporary construction easement.

TASK 8.2 Real Estate Plats – Unit Cost Services

Engineer shall prepare a list of all properties that require easements, or right-of-way/property acquisition before deed research is completed. It is assumed that ten (10) total plats will need to be completed. Plats will be prepared at a scale conducive to showing an entire parcel on one legal sized (8.5" x 14") plat exhibit and shall include proposed right-of-way, permanent and temporary drainage, and utility and construction easements. The first plat submittal will be included between the 60% and 90% plan submittals.

Following approval of the list by GUC and the City, Engineer shall update all property survey data, record information - including easements, deeds, and plats previously acquired or prepared and supplement them as necessary to complete the Project. Engineer shall make all necessary surveys to determine all property lines, areas maintained as right-of-way, and/or existing right-of-way along the Project, limits of construction easements, utility easements, and any other easements deemed necessary by the City's Project Manager and GUC's Utility Coordinator.

Engineer shall verify existing property corners to ensure the accuracy of the final survey plats. All plats shall comply with the NC Board of Examiners for Engineers and Surveyors "Standards of Practice for Land Surveying in North Carolina." All plats shall match exactly the final construction plans with respect to right-of-way, property lines, and easements.

Engineer shall stake out right-of-way and easements as required by the City's Project Manager and GUC's Utility Coordinator.

Engineer shall obtain from all public records and indicate on plats the current owners, tax identification number, description, and book and page number of the official registry of all properties affected by the proposed acquisition, right-of-way, or easement. Where subdivision plats are available, the property lines at the corners of complete blocks and intersecting streets of properties affected by the property acquisition, right-of-way, or easement shall be referenced to the survey line by station, angle, and distance. In other areas, each affected property corner shall be referenced to the survey line by station, angle, and distance.

The plats shall be prepared on 8.5" x 14" standard sheets and shall have parcel numbers assigned to each piece of property. Each plat shall conform to the Standards of Practice for Land Surveying in North Carolina, Section 1600.

Engineer shall submit written legal descriptions as directed by the City Project Manager and GUC Utility Coordinator. These shall only be required for the condemnation process. The following information shall be included in each legal description:

- a. A title block indicating the Project name, Project number, parcel number and property owner's name and tax code number
- b. A description of each area taken (fee simple, permanent and/or temporary easements remaining area) sufficient for the identification thereof. This shall be a description of each area taken and include the exact area in square feet and acres and reference the plat.

All of the above descriptions can be on the same page. All plats and legal descriptions must comply with the Pitt County Register of Deed recordation requirements at the time the documents are recorded.

TASK 9: Bid Phase Services

The Engineer will attend the pre-bid conference, assist in the issuance of up to one addendum, provide clarifications and information as requested by bidders, and attend the Pre-Construction Conference prior to commencement of the Project.

The City will provide all other bidding phase services including preparation of construction bidding documents, proposal bid forms, and bond forms; reproduction of the plans and documents for bidding, advertise the project, maintenance of the bidder's log, conducting the bid opening, tabulation of the bids received, reviewing the bid packages for compliance with the contract requirements, selection of the contractor, and preparing minutes to the Pre-Construction Conference.

TASK 10: Right of Way & Easement Evaluation/Acquisition – Unit Cost Services (Additional Services)

At the request of GUC, Engineer will provide an estimate of value of the parcels in 1 of 3 formats (noted below) at the direction of the City and GUC. Typically, all settlements would be attempted with a Right of Way Claim Report if the estimated Value is under \$10,000. If settlement is not reached using a Right of Way Claim Report, then Engineer would obtain an appraisal. The appraisal formats include:

- Using current market data, Engineer will provide a spreadsheet showing approximate per square foot values for each parcel on the project. This approach would be the equivalent of an NCDOT Right of Way Claim Report.
- Engineer will provide Abbreviated Narrative Appraisal Reports as directed by GUC and the City based on the fee schedule below.
- Engineer will provide a Full Narrative Appraisal Reports as directed by GUC and the City based on the fee schedule below.

The fee schedule for Right of Way Evaluation/Acquisition services shall follow the Unit Prices below:

Fee Schedule	Unit Price
State Property Negotiations	\$3,500.00 / parcel
Privately Owned Property Negotiation	\$3,200.00 / parcel
Full Narrative Appraisal	\$3,500.00 / parcel
Abbreviated Narrative Appraisal	\$2,500.00 / parcel

Engineer shall submit the spreadsheet of per square foot values to GUC and City for review and approval prior to reviewing same with property owners. Additionally, Engineer shall submit all other appraisals to City for purposes of completing, or causing to be completed, appraisal reviews. Should the appraisal review confirm the appraisal provided by Engineer, GUC and City will approve the appraisal. Should the appraisal review not confirm the appraisal, Engineer will make corrections to the appraisal as required for re-submission and approval.

Using the approved appraised value, Engineer will endeavor to negotiate and secure a signed Offer to Purchase on subject parcels and hand deliver the original to the City. A minimum of 3 attempts to settle with each property owner will be made. In the event that a property owner refuses to settle or negotiations reach an impasse, Engineer will deliver to GUC and the City a written recommendation to acquire the property through condemnation along with a detailed negotiation diary and all other information regarding the attempted settlement. Depositions or testimony for a condemnation claim is not anticipated and would be considered Additional Services.

Should a Condemnation Claim occur, the City may require a Full Narrative Appraisal to be provided for a parcel in which an Abbreviated Narrative Appraisal was previously provided, not to exceed the number provided in paragraph above.

The City will coordinate with mortgage holders, assist the Engineer with negotiations if necessary, handle the process of taking condemnations to City Council, prepare final legal documents, and coordinate/schedule closings.

Table 3: Compensation Schedule and Fee Terms

Task	Description	Amount	Basis of Compensation
1	Topographic Survey	\$10,000.00	Lump Sum ¹
2	SUE	\$15,000.00	Total for 10 locations on a per each basis ¹
3	60% Design	\$32,000.00	Lump Sum
4	90% Design	\$29,000.00	Lump Sum
5	Final Design	\$23,000.00	Lump Sum
6	Alternative Analysis	\$5,000.00	HENTE ¹
7	Permitting	\$6,400.00	HENTE
8.1	Easement Acquisition Table	\$1,000.00	HENTE
8.2	Real Estate Plats	\$20,000.00	Total for 10 locations on a per each basis
9	Bid Phase Services	\$2,200.00	HENTE
N/A	Reimbursable Cost	\$1,500.00	Cost
Total Fees for Items 1-9		\$145,100.00	N/A
10	Easement Evaluation/Acquisition	N/A	Additional Services ¹

¹ Services to be completed require approval of City and GUC.



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Amendment to the contract with CDM Smith for the Northern Watershed Master Plans

Explanation: **Abstract:** In May 2014, City Council approved the proposed budget and awarded three professional services contracts for Watershed Master Plans to WK Dickson, Hazen & Sawyer, and CDM Smith. In an effort to maximize Stormwater Utility funds, the inventory tasks on the contracts are based on a unit cost with a not-to-exceed amount. After CDM Smith completed a portion of its assigned basins (including the urban core of the City), it became clear that the densities used to calculate the not-to-exceed amount were insufficient. As a result, CDM Smith is requesting an increase of \$247,515 in Task 4.3-4.6 Stormwater Inventory based on actual densities collected in the field.

Explanation: In May 2014, City Council approved the proposed budget and awarded three professional services contracts for Watershed Master Plans to WK Dickson, Hazen & Sawyer, and CDM Smith. The goals of the master plans included: (1) evaluating the watershed for existing flooding, water quality, and erosion problems; (2) recommending and prioritizing capital improvements to control existing flooding by reducing the frequency and severity of flooding for property owners; and (3) identifying stream stabilization projects to reduce the risk of property loss along streams and to reduce sediment loads as a result of erosion. To assist in achieving these goals, an inventory of stormwater drainage infrastructure is necessary.

In an effort to maximize Stormwater Utility funds, the inventory tasks on the contracts are based on a unit cost with a not-to-exceed amount. The consultants were requested to use typical infrastructure densities for certain land uses to calculate the not-to-exceed amount. The typical densities used were based on the completed pilot project (Meetinghouse Branch Watershed Master Plan) and the consultant's experience.

CDM Smith is responsible for completing the master planning and inventory efforts for Harris Mill Run/Schoolhouse Branch basin and Johnsons Mill/Parker

Creek basin. These basins include the urban core of the City. After completing a portion of their assigned basins, it was clear that the densities used to calculate the not-to-exceed amount for the urban core were underestimated. As a result, CDM Smith is requesting an increase in the not-to-exceed amount based on actual densities collected in the field.

Attached is the proposed contract amendment for your consideration. Please note the consultant has not requested a time extension and will complete the work within the original time line of 18 months.

Fiscal Note: The proposed amendment increases Task 4.3-4.6 Stormwater Inventory from \$197,620 to \$445,135, an increase of \$247,515. The funding source for the amendment is the Stormwater Utility.

Recommendation: City Council approve the proposed contract amendment for \$247,515.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [WSMP_CDM_Ammendment_1000039](#)

This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated May 5, 2015.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1**

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: May 5, 2014
- b. Owner: City of Greenville
- c. Engineer: CDM Smith Inc.
- d. Project: Watershed Inventory and Master Plan – Harris Mill Run/Schoolhouse Branch and Johnsons Mill Run/Parker Creek

2. *Description of Modifications:*

- a. Engineer shall perform or furnish the following Additional Services:

Collect 2,845 additional stormwater inventory closed system structures as described in Section 4.3 of Exhibit A of the Agreement.
- b. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

The following table lists the quantity of structures and associated fees from the original agreement, and the amended final quantity and fees. The final number of structures includes the resolution of all of the difficult access structures identified.

Field Stormwater Inventory Table – Unit Structure Rates AMENDMENT

Structure Type	Total Unit Rate	Original Structure Estimate	Original Fee Estimate	Amendment Structure Estimate	Final Inventory Fee Estimate
Closed System Structures	\$87	1,830	\$159,210	4,675	\$406,725
Bridges	\$470	20	\$9,400	20	\$9,400
Primary Open System Channel Cross-Section	\$235	60	\$14,100	60	\$14,100

Secondary Open System Channel Measurements	\$60	230	\$13,800	230	\$13,800
BMP Outfall Structure	\$85	2	\$170	2	\$170
Detention Facility	\$470	2	\$940	2	\$940
Totals		2,144	\$197,620	4,989	\$445,135

3. *Agreement Summary (Reference only):*

- a. Original Agreement amount: \$744,490
- b. Net change for prior amendments: \$0
- c. This amendment amount: \$247,515
- d. Adjusted Agreement amount: \$992,005

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER:

ENGINEER:

By: _____

By: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

APPROVED AS TO FORM:

BY: _____
David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery, Director of Financial Services

Account Number _____

Project Code (if applicable) _____



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Resolution declaring ten vehicles as surplus and authorizing their disposition by public auction

Explanation: **Abstract:** The City of Greenville has replaced ten vehicles per the Vehicle Replacement Plan and has determined that these ten vehicles are surplus to the City's needs and are now declared as surplus and ready to be sold by public auction.

Explanation: The City has replaced the ten vehicles listed below per the Vehicle Replacement Plan and has determined that these ten vehicles are surplus to the City's needs and are now declared as surplus and ready to be sold by public auction.

Asset#	Year	Make	Model	Type	VIN#
1156	1988	Chevrolet	Bucket Truck	Truck	1GBJR34M8JJ105295
4546	2001	International	4700 Dump	Truck	1HTSCABN51H348297
4634	2001	International	SF25540 Jet Vactor	Truck	1HTGCADT11H346600
5948	2004	Chevrolet	C6500 Dump Truck	Truck	1GBJ6C1344F518424
SW0012	2005	Freightliner	FC-80 Johnston Street Sweeper	Street Sweeper	1FVAB6BV45DN91819
6415	2005	Freightliner	Pro Patch	Pothole	1FVACYDC85HU57523

				Patcher	
6459	1997	Freightliner	Semi-Truck	Truck	1FUW3MCA0VH840925
6674	2007	Ford	Crown Victoria	Sedan	2FAHP71W97X151771
4370	2000	New Holland	7610-B MoTrim	Slope Mower	259523M
6178	1992	Komatsu	WA1-80-1 Payloader	Loader	A75236

On November 10, 2014, the City Council approved an agreement with Greenville Auto Auction, a local auction dealer, to sell the City's surplus vehicles via public auction.

These ten vehicles will be sold at a public auction to be held at Greenville Auto Auction, located at 4330 Dickinson Avenue, Greenville, NC, on April 23, 2015 at 10:30 a.m. The public is welcome to attend and bid on these vehicles.

Anyone desiring information regarding the process for registering and bidding can contact the Purchasing Division at 252-329-4664 or review this information on the City's website.

Fiscal Note:

Proceeds from the sale of these vehicles will be returned to the City, net of the 7.5% auction fee.

Recommendation:

Approval of the resolution declaring the ten vehicles as surplus and authorizing their disposal via public auction by Greenville Auto Auction on April 23, 2015 at 10:30 a.m.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Resolution Surplus Vehicles to be sold by GAA Mar 2015 997914](#)

RESOLUTION NO. _____
RESOLUTION DECLARING CERTAIN PROPERTY TO BE SURPLUS
AND AUTHORIZING ITS DISPOSITION BY PUBLIC AUCTION

WHEREAS, the City of Greenville has surplus property as listed below:

Asset#	Year	Make	Model	Type	VIN#
1156	1988	Chevrolet	Bucket Truck	Truck	1GBJR34M8JJ105295
4546	2001	International	4700 Dump	Truck	1HTSCABN51H348297
4634	2001	International	SF25540 Jet Vactor	Truck	1HTGCADT11H346600
5948	2004	Chevrolet	C6500 Dump Truck	Truck	1GBJ6C1344F518424
SW0012	2005	Freightliner	FC-80 Johnston Street Sweeper	Street Sweeper	1FVAB6BV45DN91819
6415	2005	Freightliner	Pro Patch	Pothole Patcher	1FVACYDC85HU57523
6459	1997	Freightliner	Semi-Truck	Truck	1FUW3MCA0VH840925
6674	2007	Ford	Crown Victoria	Sedan	2FAHP71W97X151771
4370	2000	New Holland	7610-B MoTrim	Slope Mower	259523M
6178	1992	Komatsu	WA1-80-1 Payloader	Loader	A75236

WHEREAS, it is the desire of the City Council of the City of Greenville to sell by public auction to the highest bidder the above listed property; and,

WHEREAS, North Carolina General Statutes 160A-270 provides for the sale of such City property by public auction;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the above listed property is hereby declared as surplus and the Purchasing Manager is hereby authorized and directed to utilize the services of Greenville Auto Auction, Inc., to sell the surplus vehicles listed via public auction to the highest bidder. The public auction will be held on **April 23, 2015, at 10:30 a.m.** at Greenville Auto Auction located at 4330 Dickinson Avenue, Greenville, NC.

BE IT FURTHER RESOLVED that the property listed above will be sold in accordance

with the terms and conditions contained in the Contract for Services between the City of Greenville and Greenville Auto Auction, Inc., and such terms are incorporated into this Resolution as if fully set forth herein. The above mentioned surplus property shall be sold on an “as is, where is” basis with all sales being final and the right to reject any and all bids being reserved.

BE IT FURTHER RESOLVED that a notice summarizing the contents of this resolution may be published solely by electronic means and that the auction shall occur no sooner than ten (10) days after its publication.

This 6th day of April, 2015.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Approval of purchase order request for two knuckle boom trucks for the Sanitation Division

Explanation: **Abstract:** The Public Works Department/Fleet and Sanitation Divisions request approval for replacement of two (2) knuckle boom trucks at a cost of \$326,787.47. The knuckle boom trucks meet the criteria for replacement and have been approved by City Council as a part of the FY 2015 Vehicle Replacement Fund authorized purchases. The newly purchased knuckle boom trucks will replace two (2) knuckle boom trucks currently assigned to the Public Works Department/Sanitation Division. The two (2) replaced knuckle boom trucks will be sold as surplus.

Explanation: The Public Works Department/Fleet and Sanitation Divisions request approval for purchasing two (2) knuckle boom trucks. The purchase is being made from Petersen Industries through the National Joint Power Alliance (NJPA). The total cost is \$326,787.47. The proposed trucks have met the replacement criteria within the Vehicle Replacement Fund Policy.

Fiscal Note: The two (2) proposed knuckle boom trucks are replacement trucks and are included in the City's approved FY2015 Vehicle Replacement Program purchase list. The newly purchased knuckle boom trucks will not increase existing maintenance and fuel cost or the amount of vehicles already assigned. The existing knuckle boom trucks will be removed from the fleet and surplus.

Recommendation: City Council approve the purchase order request for two (2) knuckle boom trucks from Petersen Industries through the National Joint Power Alliance (NJPA).

Attachments / click to download

 [Knuckle Boom Truck Replacement](#)

**PUBLIC WORKS DEPARTMENT
REQUEST FOR PURCHASE ORDER**

Date:	March 2, 2015	Account Nos.:		P.O. #:	
VRF 2014/2015 Replace Unit 5107-5794				Requested By: Angel Maldonado	
Department Head Approval:				Circle All that Apply	
Division Head /Supervisor Approval:				GF	PB
Division Charged:		Other:		SW	Cap. Outlay
				Adm. to Order	Yes

Vendor:	Petersen Industries INC	Vendor No.:		Contact Person:	David Urmston
Address:	4000 State Road 60W			Fed ID #:	
City:	Lake Wales	State:	FL	EMAIL:	David Urmston [david@amickequipment.com]
Phone:	919-248-2272	ZIP:	33859	Minority Status:	

QTY	PRICE	UNIT	DESCRIPTION	ITEM #	COLOR	SIZE	TOTAL	
2	\$163,393.74	each	NJPA Contract #070313-PLL - 2016 International 4300 tandem - White body color -60,000 GVW CUM ISL 300 HP -MODEL TB-2030 TRASH BODY STANDARD 20FT X 30 CU. YD.-MODEL TL3 BASE LOADER - CHOICE EXTENDED COVERAGE, 5YEARS/100,000 MILES/160 000 KM -EPA 2013 CUMMINS ISL ENGINE EXTENDED WARRANTY DC1, 5 YEARS/150,000 MILES/240 000 KM - EPA 2013 CUMMINS ISL ENGINE EXTENDED WARRANTY AFTERTREATMENT AT3, 4 YEARS/150,000 MILES/240 000 KM - ALLISON 3000 RDS SERIES TRANSMISSION EXTENDED WARRANTY, 5 YEARS/UNLIMITED MILES -TOWING EXTENDED/ROADSIDE SERVICE WARRANTY, 4 YEAR/UNLIMITED MILES/KM, \$550 CAP				\$ 326,787.47	
		each					\$ -	
		each					\$ -	
		each					\$ -	
SHIPPING							\$ -	
Price Quote							Vendor Name	SUBTOTAL \$ 326,787.47
TOTAL							\$ 326,787.47	

Attach copies of other quotes.
Doc.# 930452

QUOTATION



Petersen Industries, Inc.
4000 State Road 60 W
Lake Wales, FL 33859-8201

PAGE NO
2
QUOTE NO
20150061

NJPA: Contract # 070313-PII

BILL TO: CITY OF GREENVILLE, NC
P.O. BOX 7207

GREENVILLE, NC 27835-7207

SHIP TO: CITY OF GREENVILLE, NC
P.O. BOX 7207

GREENVILLE, NC 27835-7207

End user is GREENVILLE, NC (CITY OF)

DATE	CUSTOMER NO	SLS RP	PYMNT TERMS	LOC	PPD/COL	SHIP DATE	SHIP VIA
2/27/2015	000000002949	PAS	Net 30	03	PREPAID	A.S.A.P.	DRIVE AWAY

Unit completion date: 75-90 DAYS days after actual chassis arrival or quoted arrival, whichever is later.

QTY	ITEM NO	DESCRIPTION	UOM	UNIT PRICE	DISC	EXTENDED PRICE
2.00	NI-PARTS	* CHASSIS: * TO BE 7400 TANDEM AXLE. * 5 YEAR/100K MILE EXTENDED WARRANTY ON * CHASSIS ONLY. NON-CONTRACT ITEM 7400 TANDEM AXLE/ 5YR WARRANTY	EA	\$18,122.73	2.00	\$35,520.55
2.00	NI-PARTS	NON CONTRACT ITEM HDHI OUTRIGGER STROBES	EA	\$589.00	2.00	\$1,154.44

DAVID URMSTON (919-248-2272)

SUBTOTAL \$324,085.47
DELIVERY 2,702.00
TAX 0.00
TOTAL QUOTE \$326,787.47

Signature

Date

QUOTATION



Petersen Industries, Inc.
4000 State Road 60 W
Lake Wales, FL 33859-8201

PAGE NO

1

QUOTE NO

20150061

NJPA: Contract # 070313-PII

BILL TO: CITY OF GREENVILLE, NC
P.O. BOX 7207

GREENVILLE, NC 27835-7207

SHIP TO: CITY OF GREENVILLE, NC
P.O. BOX 7207

GREENVILLE, NC 27835-7207

End user is GREENVILLE, NC (CITY OF)

DATE	CUSTOMER NO	SLS RP	PYMNT TERMS	LOC	PPD/COL	SHIP DATE	SHIP VIA
2/27/2015	000000002949	PAS	Net 30	03	PREPAID	A.S.A.P.	DRIVE AWAY

Unit completion date: 75-90 DAYS days after actual chassis arrival or quoted arrival, whichever is later.

QTY	ITEM NO	DESCRIPTION	UOM	UNIT PRICE	DISC	EXTENDED PRICE
	0.TL3	MODEL TL3 BASE LOADER	1.00 EA	37,094.00		
	03.11SA1	HEAVY DUTY SWING MOTOR	1.00 EA	1,655.00		
	07.10SB60	STANDARD BUCKET 60"	1.00 EA	INCL		
	10.04 BUWL	BOOM-UP WARNING LIGHT/AUDIBLE ALARM	1.00 EA	INCL		
	12.05 HG	HOSE GUARDS- HEAD & VALVE BANK	1.00 EA	293.00		
	11.02	LOADER SINGLE COLOR (ENAMEL) AS DEFINED BELOW	1.00 EA	INCL		
	* PAINT LOADER: PI WHITE					
2.00	LOADER	AS CONFIGURED ABOVE	EA	\$39,042.00	2.00	\$76,522.32
	8.14 2030-TBS	MODEL TB-2030 TRASH BODY STANDARD 20FT X 30 CU. YD.	1.00 EA	19,471.00		
	8.36 PISWLCD	PI SELF-WINDING LOAD COVERING DEVICE (ADD-ON)	1.00 EA	785.00		
	8.40 S-BD	STANDARD BARN DOORS FOR BODY	1.00 EA	INCL		
	8.47 WL-BW	WIRE LOOM FOR BODY WIRING	1.00 EA	INCL		
	10.09 LED	LED TYPE BODY LIGHTS, 15 EA.	1.00 EA	INCL		
	10.10 LED FLASH	AMBER LED FLASHERS IN REAR CORNER POST	1.00 EA	321.00		
	8.77ANSI	ANSI Z245 PACKAGE	1.00 EA	INCL		
	11.03	ADD, LOADER & BODY SAME COLOR (PI COLOR NOT BLACK OR ORANGE)	1.00 EA	267.00		
2.00	8.0 DUMP BODY	AS CONFIGURED ABOVE	EA	\$20,844.00	2.00	\$40,854.24
2.00	CHASSIS-OTHER	2016 International 4300 Conventional Chassis	EA	\$86,752.00	2.00	\$170,033.92

Continue Next Page



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Approval of purchase order request for three side-loader refuse trucks for the Sanitation Division

Explanation: **Abstract:** The Public Works Department/Fleet and Sanitation Divisions request approval to replace three (3) existing rear-loader refuse trucks with three (3) side-loader refuse trucks at a cost of \$839,178. The rear-loader trucks meet the criteria for replacement and have been approved by City Council as part of the FY 2015 Vehicle Replacement Fund authorized purchases. The newly purchased side-loader trucks will replace three rear-loader trucks currently assigned to the Public Works Department/Sanitation Division. After receipt of the new side-loader refuse trucks, three rear-loader trucks will be sold as surplus.

Explanation: The Public Works Department/Fleet and Sanitation Divisions request approval to purchase three (3) side-loader refuse trucks. These side-loader refuse trucks are a key part of the plan established to improve efficiencies within the Sanitation Division operations.

The proposed purchase is recommended to be made from Advantage Truck Center through the Houston-Galveston Area Council (H-GAC) bid. The purchase of the body is being made from New Way Truck through the National Joint Power Alliance. The total cost of the proposed purchase is \$839,178. The proposed trucks being replaced have met all of the replacement criteria established within the Vehicle Replacement Fund procedures.

Fiscal Note: The requested rear-loader refuse trucks are replacement trucks and are included in the City's approved FY 2015 Vehicle Replacement Program purchase list. The newly purchased side-loader refuse trucks will increase operational efficiencies but will not increase existing maintenance and fuel cost. The existing rear-loader refuse trucks will be removed from the fleet and surplus.

Recommendation: City Council approve the purchase order request for three (3) side-loader refuse trucks from Advantage Truck Center through the Houston-Galveston Area Council and National Joint Power Alliance.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Rear Loader Refuse Truck Replacement](#)

HGACBuy		CONTRACT PRICING WORKSHEET For MOTOR VEHICLES Only		Contract No.:	HT06-14	Date Prepared:	3/5/2015
<p>This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.</p>							
Buying Agency:	City of Greenville N.C.			Contractor:	Chastang Enterprises dba Chastang Ford / Autocar		
Contact Person:				Prepared By:	John Chastang		
Phone:				Phone:	713-678-5042		
Fax:				Fax:	713-678-5001		
Email:				Email:	jchastang@chastangford.com		
Product Code:	A3	Description:	Autocar ACX64 suitable for a side load refuse body				
A. Product Item Base Unit Price Per Contractor's H-GAC Contract:							102486
B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable. (Note: Published Options are options which were submitted and priced in Contractor's bid.)							
Description		Cost	Description		Cost		
180 amp alternator 10019		366	Integral air conditioning 10101		725		
Aux front load cushions 10037		446	5 Year Cummins engine warranty 10121		2850		
L.H. Vertical exhaust 10017		749	Refuse vocational frame prep 10077		1438		
2-spd engine fan 10013		475	5 Year transmission warranty 10118		1250		
Right hand drive cab 10102		4987	Front pto adapter 10039		1188		
5 Year exhaust aftertreatment warranty 10119		2850	Heated moto-mirrors 10090		625		
22,000 # Front suspension 10036		687	46,000 # Rear axle 10053		4456		
Goodyear Duraseal tires 10113		1795	Body integration control panel 10105		874		
Frame overhang over 56" 10062		550	120 Days floorplan 10099		5520		
Non default wheelbase 10073		1748	Allison 4500 5-spd transmission 10026		8950		
.25" Frame reinforcement 10074		1688	Subtotal From Additional Sheet(s):		0		
46,000 # Rear suspension 10057		4330	Subtotal B:		48547		
C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary. (Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)							
Description		Cost	Description		Cost		
6-spd transmission in lieu of 5 spd		6713					
4 Wheel locking rear axle		1668	Subtotal From Additional Sheet(s):		0		
Rear axle differential pump		1248	Subtotal C:		9629		
Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).				For this transaction the percentage is:		6%	
D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)							
Quantity Ordered:	1	X Subtotal of A + B + C:	160662	=	Subtotal D:	160662	
E. H-GAC Order Processing Charge (Amount Per Current Policy)						Subtotal E:	
						600	
F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges							
Description		Cost	Description		Cost		
			Subtotal F:		0		
Delivery Date:						G. Total Purchase Price (D+E+F):	
						161262	

**PUBLIC WORKS DEPARTMENT
REQUEST FOR PURCHASE ORDER**

Date:	March 17, 2015	Account Nos.:		P.O. #:	
VRF 2014/2015 Replace Sanitation Department (replace unit 5928-6635-6738)				Requested By: Angel Maldonado	
Department Head Approval:				Circle All that Apply	
Division Head /Supervisor Approval:				GF	PB
Division Charged:		Other:		SW	Cap. Outlay
VRF				CIP	Adm. to Order
				Yes	
Vendor:	New Way -Scranton MFG	Vendor No.:		Contact Person:	David Urmston
Address:	101 State Street			Fed ID #:	
City:	Scranton	State:	IA	EMAIL	David Urmston [david@amickequipment.com]
Phone:	1-800-831-1858	ZIP:	51462	Minority Status:	

QTY	PRICE	UNIT	DESCRIPTION	ITEM #	COLOR	SIZE	TOTAL
3	\$118,464.00	each	NJPA Bid -3-29yd Sidewinder-- front mount Denison vane pump- white paint-integrated strobe lights upper and lower tailgate, upgraded back-up alarm - 20lbs. Fire extinguisher - 7" triple camera system - electronic filter bypass indicator in cab - hyd-shoutdown when filter in in bypass- arm control rocker switches under seat- arm cycle counter - 2-shovel and broom racks- pre crush panel- hopper access ladder - cleanout shoot extesnion-7ga hopper floor liner -full front splash guard - ground level grease zerks.				\$ 355,392.00
		each					\$ -
		each					\$ -
		each					\$ -
					SHIPPING		\$ -
Price Quote		Vendor Name			SUBTOTAL		\$ 355,392.00
					TOTAL		\$ 355,392.00

Attach copies of other quotes.
Doc.# 930452



3/11/15

Driving The Difference.

Delbert Bryant
City of Greenville
1500 Beatty St
Greenville, NC 27834

Delbert,

Thank you for your interest in New Way Trucks, below is a quote for a Sidewinder off the NJPA bid.

3-29yd Sidewinder

Front Mount Denison Vane Pump

White Paint

Integrated Strobe Lights Upper and Lower Tailgate

Upgraded Back-up Alarm

20lbs. Fire Extinguisher

7" Triple Camera System

Electronic Filter Bypass Indicator in Cab

Hyd Shutdown When Filter is in Bypass

Arm Control Rocker Switches under Seat

Arm Cycle Counter

2- Shovel and Broom Racks

Pre Crusher Panel

Hopper Access Ladder

Cleanout Shoot Extension

7ga Hopper Floor Liner

Full Front Splash Guard

Ground Level Grease Zerks.

Total Cost for 3 bodies is \$ 347,700.00 plus Freight

If you have any other questions please feel free to give me a call 800-831-1858

Thanks,

Johnathon McLaughlin



NEW WAY
Driving The Difference

A Product of **Scranton Mfg. Co. Inc.** - 101 State Street - Scranton, IA 51462
800 831 1858 - 712 652 3399 - www.newwaytrucks.com

Item # 7



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Contract award to lease parking pay stations and handheld ticket devices

Explanation: **Abstract:** The purpose of this item is to authorize the execution of a contract to lease replacement parking pay stations and handheld ticketing devices used for parking management.

Explanation: Since 2008, the City of Greenville has utilized electronic parking pay stations for parking management of hourly parking in the uptown area. In addition, parking control officers have used handheld ticketing devices to issue parking tickets. Duncan Parking systems are the parking pay station devices currently used and were purchased in 2008 at a cost of \$85,000. Autocite X3 is the brand of parking handheld devices that are used by parking control officers for field use. Six Autocite units were purchased in 2008. Both systems (the Duncan pay stations and Autocite handheld units) are integrated to manage parking.

The Duncan pay stations initially provided good services; however, their performance has been less than stellar over the past several years. In addition, with upcoming changes in technology, the systems will soon be inoperable with no solution to be offered by the vendor. Several other cities that have these units are facing the same dilemma since the Duncan Company is changing its business model from the pay station business. Likewise, of the six handheld ticket devices owned by the City, only four are operable at this time.

Understanding that the existing systems may be cost prohibitive to repair and maintain, a team of staff from the Community Development, Police, Information Technology, Financial Services, and Public Works Departments released a Request for Proposals in November for the acquisition by means of lease or purchase for 12 parking pay stations and 8 handheld ticketing devices. Five responses to the request were received in January 2015, and all five vendors were interviewed by the team in February 2015.

Following a careful evaluation of the systems and technologies presented, the

team felt that the best option for the City is to lease the equipment and to award a contract to Hectronic Inc. Parktrans Systems is the authorized North American distributor of Hectronic parking management systems. The Hectronic systems were determined by the team to be the best system for the City. With the changes in the system, one major advantage will be the ability to recover penalties from out-of-state vehicles which have unpaid parking violations with the use of the pay-by-plate option. The current system does not allow for this and, as a result, represents a loss of revenue collection by the City.

The annual lease costs (for 60 months) for the 12 pay stations and 8 handheld ticketing devices will be \$21,035.26. At the end of the lease period, the City will be able to purchase the equipment for \$1.00. There will be a one-time installation, shipping, configuration, set-up, and training charge of \$8,195.00. Annual back office charges to include data charges, software licensing, and transactions fees are estimated at \$27,541.12 billed monthly. Funds for these charges are currently paid for in both the Police Department and the Community Development Department budgets.

Funds for this will come from redirected funds for wayfinding signage totaling \$49,000 and \$30,000 from the Informational Technology budget for replacement of handheld ticketing devices, totaling \$79,000.

Fiscal Note:

- a. Annualized lease costs of \$21,035.26
- b. Annualized estimated operational cost of \$27,541.12
- c. Total annual costs of \$48,576.38 with a one-time set up cost of \$8,195
- d. Total of all costs for the requested action \$56,771.

Recommendation:

Approve the request to allow the leasing of the equipment and authorize the City Manager to execute the contract.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [paystation equipment images](#)

*Smart solutions for both
on and off street parking*



Citea ticket vending machine with BNA Solar powered

The Citea ticket vending machine is a tailor-made solution for intelligent on-street parking management. The Citea is fitted with a solar panel to guarantee energy-efficient operation. Parking charges can be paid quickly and easily in cash (coin and bill), by card or via mobile phone.

TECHNICAL DATA	Citea with BNA
Dimensions	H 1595 x W 405 x D 311 mm
Weight	Approx. 80 kg depending on configuration
Temperature range	Operating temperature -20°C to +70°C
Display	LCD, backlit
Keypad	Robust piezo keys
Electr. coin validator	16 freely programmable coin types
Coin box	Self-locking for 3200 to 4000 coins (dependent on coin size and weight), overflow protection (programmable)
Cash box	For 1.000 bills
Notes	1, 2, 5, 10, 20, 50 and 100 USD

Comprehensive communication options

The Citea is equipped with a USB, LAN and serial port as standard.

The communication via GSM/GPRS/3G modem or LAN makes it possible to establish a connection with the CityLine back office system to perform remote machine diagnostics and programming.

This means that service calls can be kept to a minimum and trips to empty the machine of money and change paper rolls can be optimally coordinated.

Alarm signals are registered and immediately relayed to CityLine if any unauthorised attempt is made to access the machine or safe.



When it comes to mobile hardware, it's not easy to balance the requirements of a demanding environment with user needs: long battery life, light weight, intuitive keypad and a host of other features.

Meet N4 — a culmination of over twenty-five years of designing ultra-rugged handheld computers. The result? An unprecedented Android device; the first in a series designed specifically for demanding environments. Rain, sleet, snow, sun, mud, and sand; none of which can touch the MIL-STD 810G and IP67 certified exterior of N4 hardware, equipped with the powerful, sleek, and user-friendly Android™ operating system. Hot swappable battery, full 70 key keypad and magnetic stripe reader make the N4 the best in class mobility choice for your team.

Like all Two Technologies products, the N4 can be branded with your company logo, keypad graphics and case color. Now your mobility device can carry your unique brand one step further.



THE COMPROMISE IS OVER ULTRA RUGGED > MEET ANDROID



- ▶ Rugged IP67
- ▶ Android v4.4.2
- ▶ Up to 70-Key Keypad, Customizable
- ▶ Magnetic Stripe Reader (3 Channel)
- ▶ Hot-Swappable Battery / Three Shift Capacity
- ▶ Desktop or Vehicle Mounted Drop-in Cradle



www.2T.com

> SPECIFICATIONS



NOT TO SCALE



Display:	5.55 in. Diagonal Super AMOLED 720 X 1280 pixels
Contrast Ratio:	402 nominal, 2,307:1
Touchscreen:	Multi-touch capacitive, Rain resistant + Inductive Stylus
IP Rating:	Sealed to IP67 (submersible)
Operating temp:	-20° to + 50° C (MIL-STD 810F Method 502.4, MIL-STD 810F Method 501.4)
Charging temp:	0° to + 40° C
Humidity:	5-95% (non-condensing) 810F Method 507.4)
Shock & Vibration:	MIL-STD 810G Method 516.6 & Method 514.6
Weight:	15.6 oz.
Sound:	Vibration, MP3, WAV files, Loudspeaker voice; 70dB / Noise 66dB / Ring 80dB
CPU:	Quad-core 1.6 GHz Cortex-A9, Graphics: Mali-400MP, Sensors: Accelerometer, gyro, proximity, compass, barometer
OS:	Android™ v4.4.2
3G Network:	EVDO 850 / 1900 / 2100
4G Network:	LTE 700
SIM Card:	Micro-SIM
Data:	GPRS, EDGE, 4G LTE
WLAN:	WiFi 802.11 a/b/g/n, dual-band, DLNA, WiFi Direct, WiFi hotspot
Bluetooth:	v4.0 with A2DP, LE, EDR
NFC:	HF RFID
USB:	microUSB v2.0 (MHL), USB Host
Camera:	Primary 8MP, 3264 X 2448 pixels, autofocus, LED Flash, Simultaneous Video and image recording, geo-tagging, touch focus, Face detection, Image stabilization
Video:	1080p @ 30fps
Barcode Imaging:	Accusoft 1D/2D
Secondary:	Front facing 1.9MP
Memory:	Internal: 16 GB FLASH, 2GB RAM
Memory Card:	microSD up to 64 GB
Messaging:	SMS, MMS, Email, Push Mail, IM, RSS
Browser:	HTML5
GPS:	A-GPS support + GLONASS
Java:	Java MIDP emulator
Batteries:	1: Internal, Li-ion 3100 mAh,
Battery 2:	Hot swappable, 2500 mAh Li-ion
SAR US:	.23 W/kg (head), .95 W/kg (body)
Keypad:	70 Key Alpha-numeric (No Shift), Backlit
Mag Stripe Reader:	3 Channel, BI directional card reader - Security: DES, Triple DES, AES encryption - Management: DUKPT key manager
Hand Strap:	Optional 2" Elastic + Stylus holder
Warranty:	1 year



Two Technologies, Inc.® • 419 Sargon Way • Horsham, PA 19044
Tel 215.441.5305 • Fax 215.441.0423 • real.rugged@2T.com • www.2T.com



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Various tax refunds greater than \$100

Explanation: **Abstract:** Pursuant to North Carolina General Statute 105-381, adjustment refunds are being reported to City Council. These are refunds created by a change or release of value for City of Greenville taxes by the Pitt County Tax Assessor. Pitt County Commissioners have previously approved these refunds; they are now before City Council for their approval as well. These adjustment refunds will be reported as they occur when they exceed \$100.

Explanation: The Director of Financial Services reports refunds of the following taxes:

Payee	Adjustment Refunds	Amount
Ashley N. Kerner	Registered Motor Vehicles	\$266.56
Linwood R & Georgia M. Allen	Individual Personal Property	\$122.42
Lawanda Y. Howard	Individual Personal Property	\$157.65
Daniel B. Hughes	Registered Motor Vehicles	\$163.71
Barry B. Johnson	Individual Personal Property	\$118.39
Kenneth T. Jones	Individual Personal Property	\$550.94
Elmo & Barbara Meeks	Individual Personal Property	\$260.59
Edvina Mendoza	Individual Personal Property	\$167.11
Christina L Ruotolo	Registered Motor Vehicles	\$205.32
Demethia W. Smith	Real Property	\$337.84
Argyle J. Stancill	Individual Personal Property	\$289.69
James G. Stroud Jr.	Registered Motor Vehicles	\$241.10

Fiscal Note: The total to be refunded is \$2,881.32.

Recommendation: Approval of tax refunds by City Council

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / [click to download](#)



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

- Title of Item:** Presentations by Boards and Commissions
- a. Community Appearance Commission
 - b. Youth Council
- Explanation:** The Community Appearance Commission and Youth Council are scheduled to make their annual presentations to City Council at the April 6, 2015, meeting.
- Fiscal Note:** N/A
- Recommendation:** Hear the presentations from the Community Appearance Commission and Youth Council.
-

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / [click to download](#)



City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Preview of the City's proposed operating budget for FY 2015-2016

Explanation: **Abstract:** Staff will provide a preview of the City's operating budget for FY 2015-2016. This proposal is based on adjustments to the FY 2015-2016 operating plan.

Explanation: As provided in the approved budget schedule, City staff will present a preview of the proposed operating budget for fiscal year 2015-2016. This presentation will highlight budgetary issues such as major revenue sources, major expense items, and the impact of potential legislative changes or economic conditions on City finances.

Based on City Council's input, a proposed budget and financial plan summary will be distributed to the City Council on May 6, 2015, and presented at the May 11, 2015, City Council meeting. Section 160A-148(5) of the North Carolina General Statutes requires the City Council to adopt a balanced budget before July 1st. A public hearing on the proposed FY 2015-2016 budget will be held on Monday, June 8, 2015, with City Council adoption scheduled for the Thursday, June 11, 2015, City Council meeting.

Fiscal Note: The amount of the final budget will be determined by City Council action in June 2015.

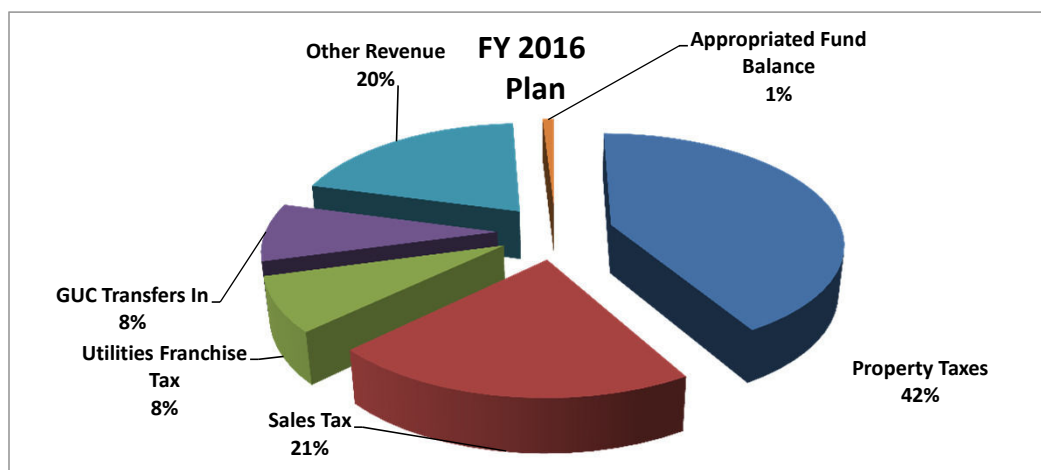
Recommendation: Receive a staff preview of the proposed operating budget for FY 2015-2016.

Attachments / click to download

 [Budget Preview](#)

General Fund
Revenue Summary

	2013 Actual	Inc/ (Dec)	2014 Actual	Inc/ (Dec)	2015 Original	Inc/ (Dec)	2016 Plan	Inc/ (Dec)	2016 Adjusted Plan	Adj.
Property Taxes	\$ 29,342,474	5%	\$ 30,940,533	6%	\$ 32,943,768	0%	\$ 32,885,747	-3%	\$ 31,910,369	\$ (975,378)
Sales Tax	14,672,441	1%	14,804,914	3%	15,236,081	1%	15,388,440	7%	16,267,515	879,075
GUC Transfers In	5,761,460	6%	6,080,280	7%	6,485,183	-4%	6,210,609	0%	6,500,000	289,391
Utilities Franchise Tax	5,441,125	-1%	5,413,757	6%	5,763,988	2%	5,879,268	5%	6,052,187	172,919
Powell Bill - State Allocation	2,171,367	2%	2,215,848	0%	2,215,848	4%	2,305,369	3%	2,280,456	(24,913)
Rescue Fees	3,237,867	-5%	3,074,923	-1%	3,055,250	1%	3,085,803	1%	3,085,803	-
Investment Earnings	62,362	>100%	455,380	21%	551,012	0%	553,765	0%	553,765	-
Motor Vehicle Fee	933,412	41%	1,315,164	-19%	1,065,237	2%	1,086,344	-4%	1,018,705	(67,639)
All Other Revenues	8,684,398	17%	10,172,258	-9%	9,269,299	-1%	9,210,398	-11%	8,255,529	(954,869)
Subtotal	\$ 70,306,906	6%	\$ 74,473,057	3%	\$ 76,585,666	0%	\$ 76,605,743	-1%	\$ 75,924,329	\$ (681,414)
Appropriated Fund Balance										
General Fund	-		-		1,835,629		200,000		414,793	214,793
Powell Bill	-		-		128,792		273,585		305,498	31,913
Total	\$ 70,306,906	6%	\$ 74,473,057	5%	\$ 78,550,087	-2%	\$ 77,079,328	-1%	\$ 76,644,620	\$ (434,708)



Net Impact

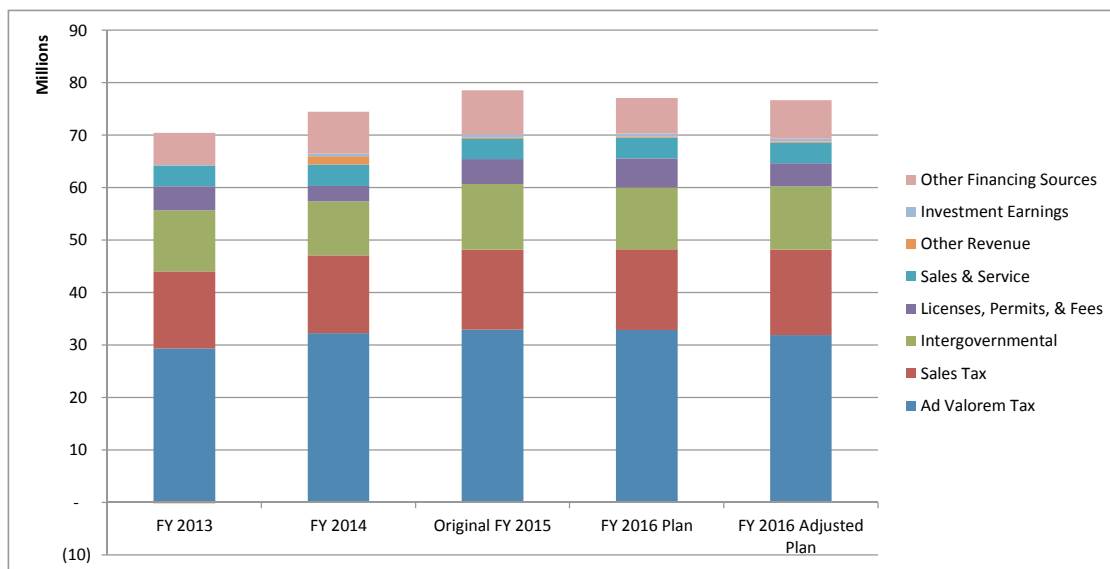
	2013 Actual	Inc/ (Dec)	2014 Actual	Inc/ (Dec)	2015 Original	Inc/ (Dec)	2016 Plan	Inc/ (Dec)	2016 Adjusted Plan
Total Revenue	\$ 70,306,906	6%	\$ 74,473,057	5%	\$ 78,550,087	-2%	\$ 77,079,328	-1%	\$ 76,644,620
Total Expense	\$ 70,921,504	5%	\$ 74,127,719	6%	\$ 78,550,087	-2%	\$ 77,079,328	-1%	\$ 76,644,620
	\$ (614,598)		\$ 345,338		\$ -		\$ -		\$ 0

**General Fund
Detailed Revenue Summary**

	2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
Unrestricted Intergovernmental						
Property Taxes						
Current Year Taxes	\$ 29,258,868	\$ 29,939,846	\$ 30,487,782	\$ 30,406,821	\$ 29,342,969	\$ (1,063,852)
Motor Vehicle Taxes	-	1,951,684	2,414,206	2,438,348	2,701,045	262,697
Prior Years Taxes	444,458	614,470	386,325	390,188	280,515	(109,673)
Tax Penalties & Interest	184,568	229,021	180,000	180,180	180,180	-
Tax Discounts	(404,962)	(365,886)	(369,545)	(373,240)	(373,240)	-
Tax Refunds	(140,513)	(113,438)	(110,000)	(111,100)	(111,100)	-
NC Collections Fees	-	-	(45,000)	(45,450)	(110,000)	(64,550)
Subtotal	\$ 29,342,419	\$ 32,255,697	\$ 32,943,768	\$ 32,885,747	\$ 31,910,369	\$ (975,378)
Other Unrestricted Intergovernmental						
Sales Tax	\$ 14,672,441	\$ 14,804,914	\$ 15,236,081	\$ 15,388,440	\$ 16,267,515	\$ 879,075
Rental Vehicle - Gross Receipts	118,679	119,582	124,440	126,929	126,929	-
Video Program & Supplemental Peg	919,187	903,072	904,000	904,000	904,000	-
Motor Vehicle Fee	933,412	-	1,065,237	1,086,344	1,018,705	(67,639)
Payment in Lieu of Taxes	91,335	56,620	15,000	15,000	15,000	-
State Fire Protection	396,706	393,938	395,000	397,200	384,235	(12,965)
Utilities Franchise Tax	5,441,125	5,413,757	5,763,988	5,879,268	6,052,187	172,919
Wine & Beer	343,423	376,811	367,245	370,917	370,917	-
Subtotal	\$ 22,916,308	\$ 22,068,694	\$ 23,870,991	\$ 24,168,098	\$ 25,139,488	\$ 971,390
Restricted Intergovernmental						
Traffic Control Lights Maintenance	\$ 345,686	\$ 183,737	\$ 274,716	\$ 183,500	\$ 183,500	\$ -
Street Sweeper Agreement	25,035	-	25,035	25,035	25,035	-
Reimbursable Agreements	192,831	-	413,600	-	503,000	503,000
Federal Forfeiture Money	90,631	111,414	134,000	-	-	-
Powell Bill State Allocation	2,171,367	2,265,848	2,215,848	2,305,369	2,280,456	(24,913)
Special State/Federal/Local Grants	167,010	72,490	118,679	-	-	-
Controlled Substance Tax	65,322	27,443	325,000	84,000	-	(84,000)
Police Dept Grants	14,939	2,825	19,100	5,809	5,809	-
Task Force Overtime Reimbursement	35,310	855	-	-	-	-
Section 104F Planning Grant MPO	173,862	389,216	339,461	352,752	185,788	(166,964)
Fire/Rescue Safer Grant	155,288	-	-	-	-	-
Subtotal	\$ 3,437,281	\$ 3,053,828	\$ 3,865,439	\$ 2,956,465	\$ 3,183,588	\$ 227,123
Licenses, Permits & Fees						
Privilege Licenses	\$ 601,335	\$ 488,325	\$ 535,495	\$ 1,138,770	-	\$ (1,138,770)
Inspection Division Permits	683,851	769,488	768,431	881,146	865,514	(15,632)
Planning Fees	82,388	96,606	110,000	140,248	140,248	-
Recreation Dept Activity Fees	2,032,002	1,106,914	1,935,900	1,990,805	1,990,805	-
Police Fees	951,183	299,768	1,200,914	1,216,458	1,207,098	(9,360)
Engineering Fees	9,955	11,390	10,400	11,900	11,900	-
Fire/Rescue Fees	195,170	169,824	201,550	203,305	203,305	-
Subtotal	\$ 4,555,884	\$ 2,942,315	\$ 4,762,690	\$ 5,582,632	\$ 4,418,870	\$ (1,163,762)
Sales and Services						
Rescue Service Transport	\$ 3,237,867	\$ 3,099,049	\$ 3,055,250	\$ 3,085,803	\$ 3,085,803	\$ -
Leased Parking & Meters	111,688	216,188	220,650	223,500	150,500	(73,000)
Parking Violations	192,902	187,382	210,000	212,100	212,100	-
Other Sales and Services	402,623	578,031	372,577	427,577	427,400	(177)
Subtotal	\$ 3,945,080	\$ 4,080,650	\$ 3,858,477	\$ 3,948,980	\$ 3,875,803	\$ (73,177)
Other Revenues						
Donations	\$ 88,494	\$ 175,814	\$ -	\$ -	\$ -	\$ -
GUC Joint Programs	27,984	180,267	38,917	39,112	39,112	-
Sale of Property	14,392	-	25,250	25,503	25,503	-
Other Revenue	(291,748)	1,256,801	183,939	184,832	227,831	42,999
Subtotal	\$ (160,878)	\$ 1,612,882	\$ 248,106	\$ 249,447	\$ 292,446	\$ 42,999
Investment Earnings						
Investments Earnings	\$ 62,362	\$ 457,877	\$ 551,012	\$ 553,765	\$ 553,765	\$ -

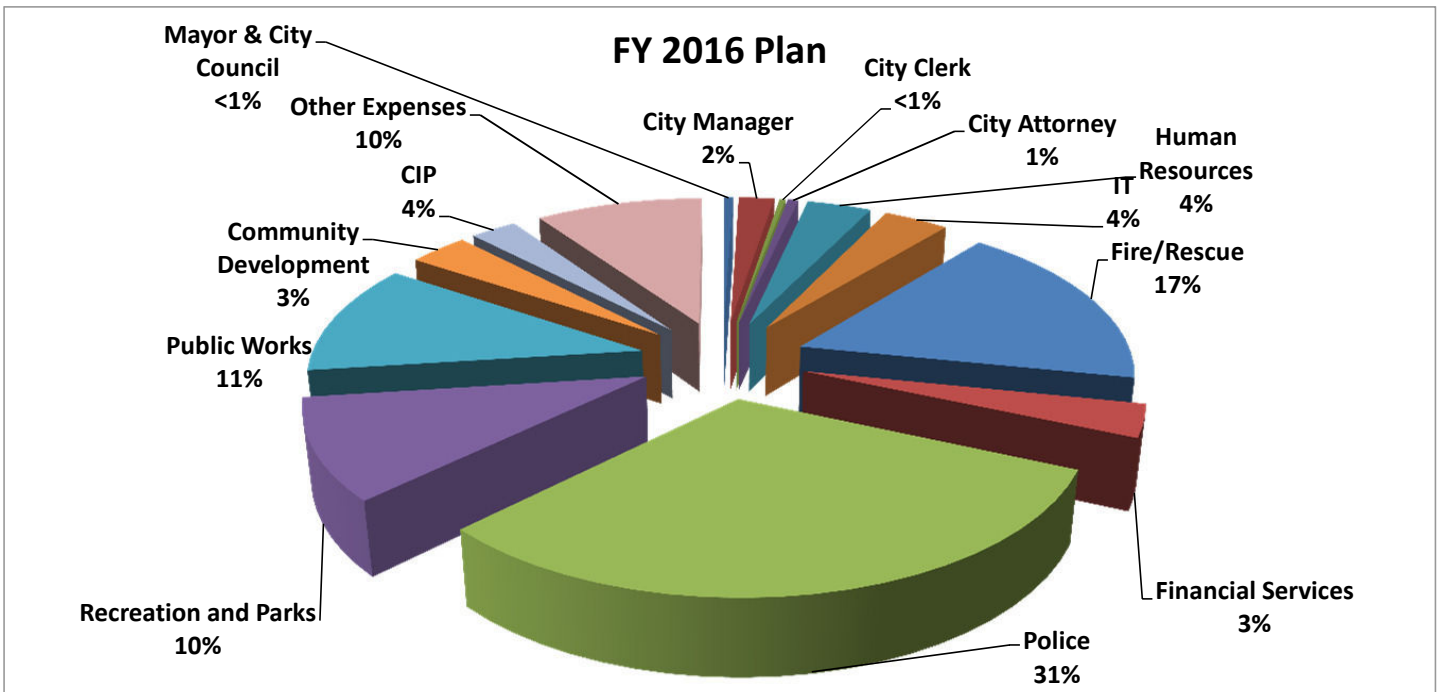
**General Fund
Detailed Revenue Summary**

	2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
Other Financing Sources						
Transfer in GUC	\$ 5,733,476	\$ 6,080,280	\$ 6,485,183	\$ 6,210,609	\$ 6,500,000	289,391
Capital Reserve	70,000	1,779,000	-	50,000	50,000	-
Transfer from Sanitation	104,920	104,920	-	-	-	-
Transfer from General Fund	300,000	-	-	-	-	-
Other Transfers	-	36,914	-	-	-	-
Appropriated Fund Balance General Fund	-	-	1,835,629	200,000	414,793	214,793
Appropriated Fund Balance Powell Bill	-	-	128,792	273,585	305,498	31,913
Subtotal	\$ 6,208,396	\$ 8,001,114	\$ 8,449,604	\$ 6,734,194	\$ 7,270,291	\$ 536,097
Total Revenues not including Other Financing Sources	\$ 64,098,456	\$ 66,471,943	\$ 70,100,483	\$ 70,345,134	\$ 69,374,329	\$ (970,806)
Total Revenues including Other Financing Sources	\$ 70,306,852	\$ 74,473,057	\$ 78,550,087	\$ 77,079,328	\$ 76,644,620	\$ (434,709)



**General Fund
Expense Summary by Department**

	2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
Mayor & City Council	\$ 297,960	\$ 372,245	\$ 319,837	\$ 397,661	\$ 397,661	\$ -
City Manager	1,003,757	1,103,392	1,203,835	1,193,946	1,548,586	354,640
City Clerk	232,301	234,498	256,358	259,960	259,086	(874)
City Attorney	444,252	431,871	455,458	468,251	468,742	491
Human Resources	2,147,256	2,412,600	2,823,055	2,934,647	2,788,204	(146,443)
Information Technology	2,781,371	2,643,615	2,949,536	3,011,197	3,009,795	(1,402)
Fire/Rescue	12,518,984	12,763,569	13,503,707	13,805,955	13,516,532	(289,423)
Financial Services	2,228,036	2,207,037	2,583,953	2,601,023	2,469,510	(131,513)
Police	22,226,337	22,878,563	23,676,250	24,096,652	23,673,364	(423,288)
Recreation and Parks	7,111,553	7,429,094	7,638,976	7,630,739	7,630,885	146
Public Works	8,380,468	8,129,886	8,934,835	9,178,816	8,937,014	(241,802)
Community Development	1,633,906	2,234,844	2,647,991	2,648,206	2,605,058	(43,148)
Total by Department	\$ 61,006,181	\$ 62,841,214	\$ 66,993,791	\$ 68,227,053	\$ 67,304,438	\$ (922,615)
Indirect Cost Reimbursement	\$ (1,014,572)	\$ (1,111,218)	\$ (1,268,214)	\$ (1,268,214)	\$ (1,268,214)	\$ -
Other Post Employment Benefits	300,000	350,000	400,000	450,000	450,000	-
Contingency	-	-	155,869	200,000	200,000	-
Total Expenses by Department	\$ 60,291,609	\$ 62,079,996	\$ 66,281,446	\$ 67,608,839	\$ 66,686,224	\$ (922,615)
Transfers to Other Funds	\$ 6,863,989	\$ 8,457,031	\$ 8,598,467	\$ 8,049,832	\$ 7,930,449	\$ (119,383)
Total Capital Improvements	3,765,906	3,590,692	3,670,174	1,420,657	2,027,947	607,290
Total General Fund	\$ 70,921,504	\$ 74,127,719	\$ 78,550,087	\$ 77,079,328	\$ 76,644,620	\$ (434,708)



General Fund
Detailed Expense Summary

	2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
Personnel						
Salaries	\$ 32,848,238	\$ 32,921,505	\$ 34,443,770	\$ 34,857,592	\$ 34,518,323	\$ (339,269.00)
Allowances	388,977	446,551	466,940	467,940	477,535	9,595
FICA	2,408,968	2,421,409	2,303,147	2,332,141	2,256,579	(75,562)
Group Life Insurance	88,049	79,910	149,191	148,940	148,940	-
Group Life Insurance Retirees	565	505	600	600	600	-
Retirement	2,127,340	2,241,121	2,295,961	2,324,216	2,333,083	8,867
Health Insurance	6,171,895	6,661,727	7,608,436	8,217,121	7,534,110	(683,011)
Retirees Supplemental BC/BS	215,372	227,909	351,402	379,515	379,515	-
Health Insurance - Retirees	597,640	664,772	801,549	865,612	865,612	-
401K Regular Employees	326,445	321,456	349,206	349,206	349,986	780
401K Police	501,725	503,610	471,832	471,832	471,832	-
Workers Comp Premium	76,814	99,455	184,474	184,474	184,825	351
Workers Comp Loss	580,135	465,994	718,500	606,000	606,000	-
ICMA	14,243	16,047	16,001	16,001	16,001	-
Unemployment Compensation	47,445	23,034	247,000	247,000	247,000	-
Employee Medical Services	80,641	90,495	147,185	154,545	154,545	-
Educational Assistance	9,122	8,452	17,100	17,100	17,100	-
Fees Paid to Elected Officials	66,383	68,354	67,000	67,000	67,000	-
Total Personnel	\$ 46,549,997	\$ 47,262,306	\$ 50,639,294	\$ 51,706,835	\$ 50,628,586	\$ (1,078,249)
Operating						
Printing	\$ 63,797	\$ 50,926	\$ 91,983	\$ 81,027	\$ 81,027	\$ -
Travel/Training	320,641	313,951	380,120	383,375	395,875	12,500
Equipment Maintenance	208,432	279,518	191,770	152,040	152,040	-
Vehicle Maintenance	553,824	625,145	692,500	712,688	712,688	-
Building Maintenance	298,449	387,876	308,900	324,635	324,635	-
Fleet/Commercial Labor	525,201	526,923	603,575	623,966	623,966	-
Fleet Service Cost-Fixed	1,073,089	1,074,204	966,141	967,040	967,040	-
Demolitions	87,956	112,091	175,000	175,500	175,500	-
Radio Maintenance	111,318	132,387	137,037	153,870	153,870	-
Copier Maintenance	52,960	55,309	61,730	61,730	61,730	-
Supplies & Materials	1,182,716	1,194,003	1,580,947	1,532,060	1,532,060	-
EMS Supplies	-	69,301	-	-	-	-
Computer Hardware & Software	507,764	492,638	827,998	774,952	774,952	-
Fire Fighting Gear	91,725	115,847	95,675	129,100	129,100	-
Traffic Signals Maintenance	105,969	147,171	83,000	101,000	101,000	-
Branding	-	26,725	-	-	-	-
Contracted Services	2,235,882	2,485,462	2,553,995	2,688,853	2,721,853	33,000
Commissions Pitt County	456,506	443,594	550,000	560,000	560,000	-
Economic Development	176,804	176,812	210,800	215,800	215,800	-
Dues & Subscriptions	176,872	176,611	189,513	191,638	193,188	1,550
Advertising	81,264	85,621	107,450	109,950	109,950	-
Postage	66,702	36,361	69,000	70,935	70,935	-
Telephone	316,732	307,168	305,732	309,374	310,324	950
Utilities	1,064,491	1,184,300	1,093,041	1,101,674	1,208,508	106,834
Street Lighting	1,414,354	1,352,837	1,524,530	1,536,660	1,536,660	-
Fuel	948,135	949,328	922,387	946,210	946,210	-

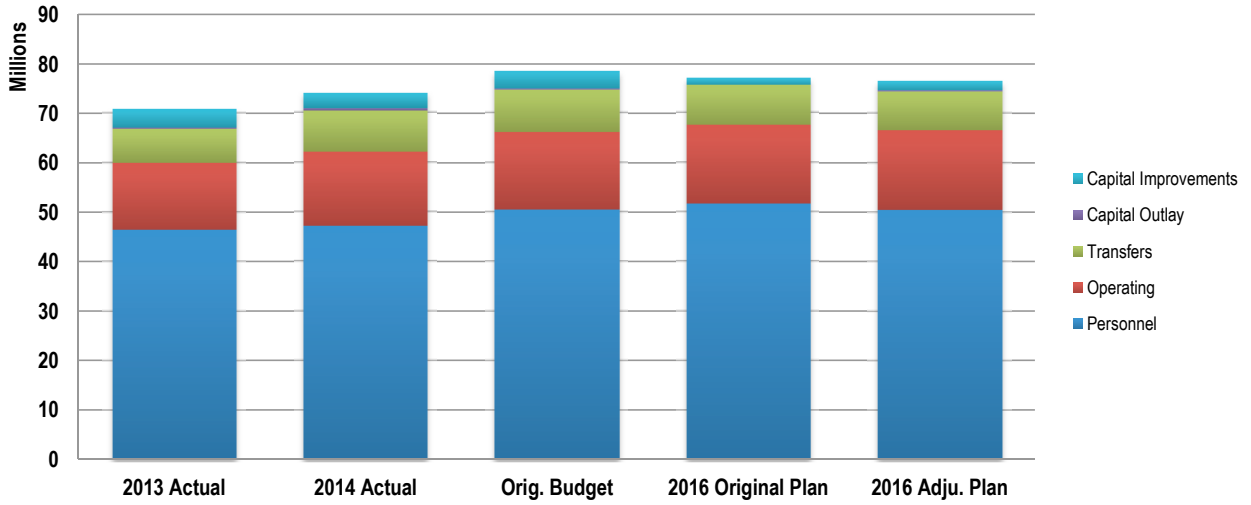
General Fund
Detailed Expense Summary

	2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
Insurance	456,257	570,457	745,000	745,000	745,800	800
Uniforms/Laundry & Dry Cleaning	170,611	407,491	318,973	326,927	326,927	-
Other Expenses	317,306	719,523	431,881	622,746	622,746	-
Property & Casualty Loss	437,104	301,061	406,000	322,000	322,000	-
Special Investigations & Drug Task Force	297,369	293,980	284,000	284,000	284,000	-
Special Programs	179,349	371,403	182,441	135,601	135,601	-
Grants & Donations	200,379	112,884	123,178	121,367	121,367	-
Total Operating	\$ 14,179,958	\$ 15,578,908	\$ 16,214,297	\$ 16,461,718	\$ 16,617,352	\$ 155,634
Indirect Cost Reimbursement	(1,014,572)	(1,111,218)	(1,268,214)	(1,268,214)	(1,268,214)	-
Other Post Employment Benefits	300,000	350,000	400,000	450,000	450,000	-
Contingency	-	-	155,869	200,000	200,000	-
Transfers						
Debt Service	3,795,422	3,384,782	4,232,013	4,116,382	4,197,502	81,120
Capital Reserve Fund	12,591	25,000	25,000	-	-	-
Public Transportation	84,804	-	711,443	677,740	677,740	-
Sanitation	139,163	373,598	-	-	-	-
Sheppard Memorial Library	1,110,181	1,149,486	1,248,774	1,162,192	1,162,192	-
Group Benefits	-	-	-	-	-	-
Housing Fund	219,937	130,427	457,803	514,338	313,835	(200,503)
NCLM	-	7,664	-	-	-	-
Emergency Operations Center	48,700	-	-	-	-	-
BANA - ERP	-	2,500,000	-	-	-	-
Wayfinding Signs	52,906	-	-	-	-	-
Public Safety FC	8,750	-	-	-	-	-
South Greenville Recreation Center	-	-	200,000	-	-	-
Dream Park Capital Project	534,841	-	-	-	-	-
Tar River Study	-	-	-	-	-	-
South Tar River Greenway	-	12,556	-	-	-	-
Greenways	68,790	-	-	-	-	-
Powell Bill	300,000	-	-	-	-	-
Health Insurance	467,904	783,044	-	-	-	-
Special Revenue Fund	20,000	9,000	-	-	-	-
COPS Law Enforcement	-	81,474	-	-	-	-
Transfer to GTAC	-	-	178,000	-	-	-
Transfer to Facilities Improvement	-	-	1,545,434	1,579,180	1,579,180	-
Total Transfers	\$ 6,863,989	\$ 8,457,031	\$ 8,598,467	\$ 8,049,832	\$ 7,930,449	\$ (119,383)
Capital Outlay	\$ 276,226	\$ 478,950	\$ 140,200	\$ 58,500	\$ 58,500	\$ -
Capital Improvements	\$ 3,765,906	\$ 3,111,742	\$ 3,670,174	\$ 1,420,657	\$ 2,027,947	\$ 607,290
Total General Fund Capital	\$ 4,042,132	\$ 3,590,692	\$ 3,810,374	\$ 1,479,157	\$ 2,086,447	\$ 607,290
Total Expenditures	\$ 70,921,504	\$ 74,127,719	\$ 78,550,087	\$ 77,079,328	\$ 76,644,620	\$ (434,708)

General Fund
Detailed Expense Summary

2013 Actual	2014 Actual	2015 Original	2016 Plan	2016 Adjusted Plan	Adj.
----------------	----------------	------------------	--------------	-----------------------	------

Total Expenses





City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Authorization to Submit TIGER Grant Application

Explanation: **Abstract:** City staff is developing a 2015 USDOT TIGER grant application. With City Council approval, the grant application will be submitted for the 2015 application cycle, which is expected to have a May 2015 due date. The application proposal includes multimodal transportation investments that build on, and bolster, the City's ongoing urban infrastructure investments, supporting even more robust urban revitalization, economic development, job creation, and tax base growth.

Explanation: Under the Transportation Investment Generating Economic Recovery, or TIGER Discretionary Grant program, the U.S. Department of Transportation provides funding for transportation and transit projects that are multi-modal, multi-jurisdictional, or otherwise challenging to fund through existing programs. TIGER investments aim to make communities more livable and sustainable. Cities can use TIGER funds to supplement "traditional" transportation funding from state DOTs, especially for projects that emphasize non-automotive modes. The availability of smaller TIGER grants make it a good fit for transit improvements and bike and pedestrian projects, which can't access other federal pots of money so easily.

TIGER emphasizes "partnerships for sustainability" and includes EPA and HUD input. This highly competitive program also emphasizes "Livability Principles" and projects that support "Ladders of Opportunity." Project selection criteria go beyond transportation: economic development and opportunity, and environmental and quality of life benefits.

The TIGER program expects localities to provide matching funds, which can come from various non-federal sources. A minimum of a 20% non-federal match was required last year for urban areas, but recent experience points out that grant proposals approximating a 50% local match are likely to be more competitive. The TIGER program allows localities some flexibility in designating previously committed (ongoing) transportation investments (e.g. 10th Street Connector, Town Creek Culvert) as local matching contributions toward a 2015 TIGER

grant proposal. As depicted in the attached draft budget, the City's application will include a non-federal match of slightly less than 50%.

With these considerations in mind, the City's overall approach in preparing a competitive TIGER grant application to support the Urban Multimodal Transportation Network would attempt to meet and/or exceed the above outlined program criteria and expectations. The application would propose to augment, and further capitalize on, ongoing local/regional/state major infrastructure investments (e.g. 10th Street Connector, Town Creek Culvert, GTAC, W. 5th Street Streetscape, South Tar River greenways), by proposing additional bike and pedestrian extensions, streetscape improvements, and new or improved roadways that will support major mixed-use redevelopment. The attached map exhibit depicts both improvements that are planned or underway as well as those that might be funded through a TIGER grant.

Greenville's integrated multimodal network will conveniently connect the city's existing three major economic nodes in the urban core – the Medical District, Uptown, and ECU main campus – with the burgeoning Dickinson Avenue Arts and Innovation District, which will become the city's fourth major employment node.

The City and its partners are already making vital transportation and economic development investments in this area; the TIGER grant presents an opportunity to further enhance that multimodal network while facilitating more robust private real estate redevelopment, job creation, and tax base enhancement in the urban core.

Another core benefit to the City's multimodal network, which would be augmented by TIGER grant funds, is that it will improve transit, pedestrian, and bike connections between low-income residents and the city's major nodes of employment, education and training resources, and services. It is anticipated that, as Greenville positions itself to attract new and expanded activities in its target business sectors, many of the jobs created in those sectors and in other complementary sectors ("spin off" employment) will provide "ladders of opportunity" for workers at various education and skill levels.

Fiscal Note:

Should the City be selected as a 2015 TIGER grant recipient, the City will be required to provide matching funds as described in the attached budget. Those local matching funds will come from a variety of sources to include state and local funds that have been set aside for the GTAC project, Powell Bill funds for road improvements around the GTAC site, as well as a combination of future bond and previously committed funds for the Tenth Street Connector project, Dickinson Avenue, and Fifth Street.


Recommendation:

Authorize City staff to submit a 2015 TIGER grant application proposal for federal funding in the amount of \$13,127,706 with a local match commitment of \$12,442,000.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [TIGER Budget](#)

 [Tiger Grant Map](#)

2015 TIGER Grant Application: Project Budget

Projects	Local	TIGER	Total
A Transportation Improvements			
Greenville Transport and Activity Center (GTAC)	\$ 1,600,000	\$ -	\$ 1,600,000
10th St. Connector Project	\$ 7,750,000	\$ -	\$ 7,750,000
Road Realignment around GTAC	\$ 142,000	\$ 277,706	\$ 419,706
B. Streetscape Improvements			
W. 5th Streetscape Projects	\$ 1,950,000	\$ 8,850,000	\$ 10,800,000
Dickinson Ave Phase I Road/Streetscape	\$ 600,000	\$ 2,400,000	\$ 3,000,000
C. PED & Bike Improvements			
PED & Bike Improvements 1	\$ 200,000	\$ 800,000	\$ 1,000,000
PED & Bike Improvements 2	\$ 200,000	\$ 800,000	\$ 1,000,000
Total project Cost	\$ 12,442,000	\$ 13,127,706	\$ 25,569,706

City of Greenville match	0.487
---------------------------------	--------------

Greenville, NC TIGER Grant


Enhanced Mobility  Economic Vitality

0 1,000 Feet


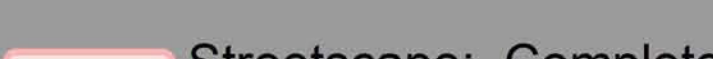


Map Legend


Transportation Improvements

-  10th St Connector Project
-  10th St Connector Drainage (Town Creek Culvert)
-  Roads: Proposed

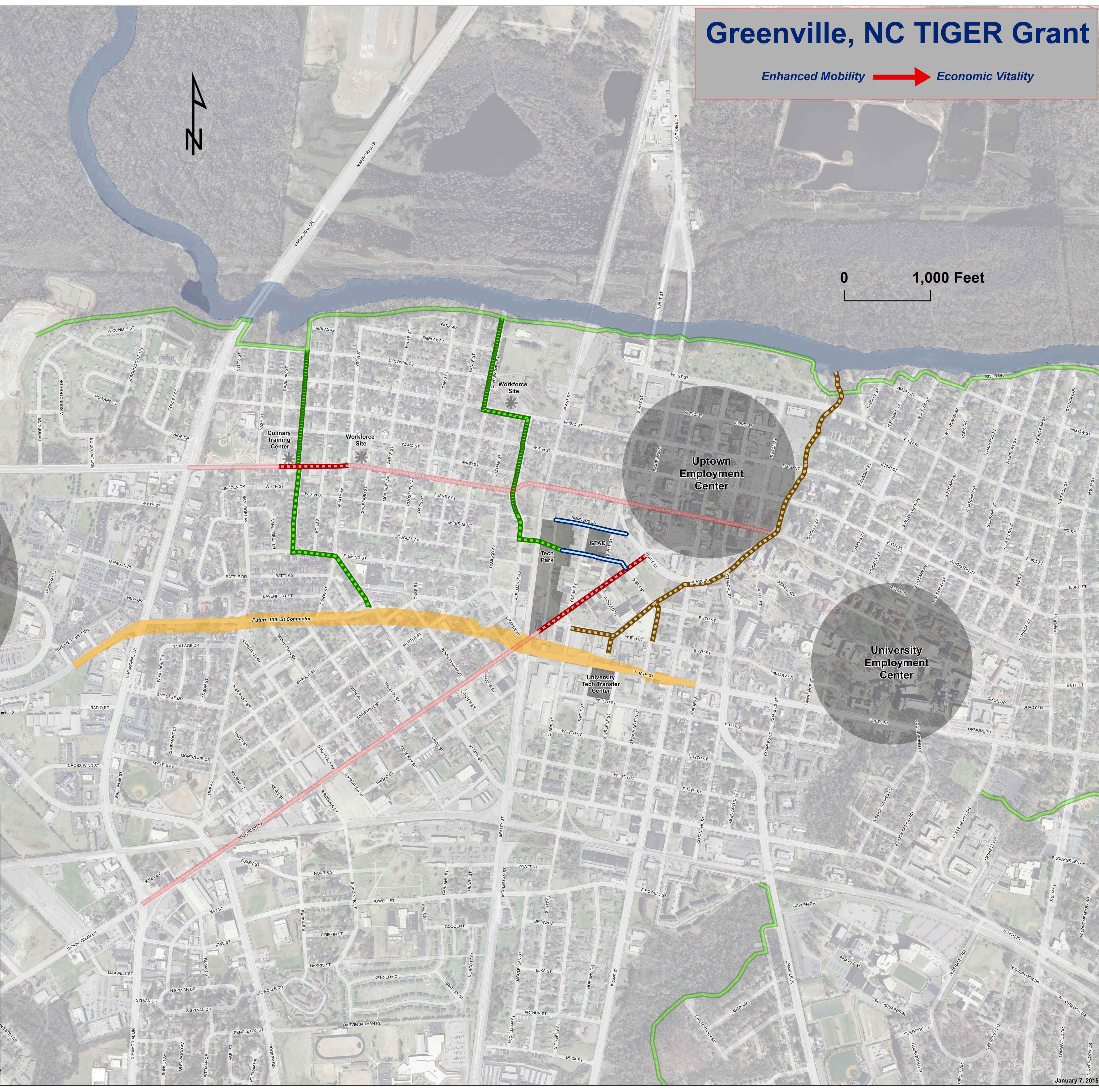
Streetscape Improvements

-  Streetscape: Designed
-  Streetscape: Complete
-  Streetscape: Planned

Bike and Ped Improvements

-  Bike, Ped, & Greenway Improvements
-  Greenways: Planned & Complete

Attachment number 2
Page 1 of 1
Item # 12





City of Greenville, North Carolina

Meeting Date: 4/6/2015
Time: 6:00 PM

Title of Item: Recycling Update

Explanation: **Abstract:** This update is to inform the City Council about recycling programs offered to the citizens of Greenville.

Explanation: This presentation will update City Council about recycling programs and initiatives that have been implemented within the City over the past five years. The City's residential recycling program plays a significant role in diverting items from the landfill and continues to improve with the ongoing dispersal of curbside recycling carts.

Fiscal Note: There are no fiscal impacts associated with this presentation.

Recommendation: City Council continue to support the recycling program as part of the City's sustainability and environmental stewardship programs.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download
