

**MINUTES ADOPTED BY THE GREENVILLE HISTORIC PRESERVATION
COMMISSION**

March 24, 2015

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

RYAN WEBB CHAIR
MCLEAN GODLEY
BRITTANY WHITNEY

JEREMY JORDAN
DAVID HURSH

DAVID DENNARD
WILLIAM GEE

STAFF MEMBERS PRESENT: THOMAS WEITNAUER, CHIEF PLANNER;
COLLETTE KINANE, PLANNER II; AMY NUNEZ, STAFF SUPPORT SPECIALIST.

OTHERS PRESENT: BILL LITTLE, ASSISTANT CITY ATTORNEY; JONATHAN EDWARDS, COMMUNICATIONS TECHNICIAN.

ADDITIONS/DELETIONS TO AGENDA

Mr. Jordan made a motion to approve the agenda as written, Mr. Gee seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Mr. Jordan made a motion to approve the January 27, 2015 minutes, Mr. Gee seconded the motion and it passed unanimously.

NEW BUSINESS

Chairman to Appoint One HPC Member to the City of Greenville Comprehensive Plan Committee

Chairman Webb appointed himself to the Committee.

Election of Officers

Attorney Little stated the responsibilities of the Chair. The Chairperson should be present, preside over the meeting, work with Staff, be the focal point of any concerns and funnel information back to Staff, and once every year attends the City Council meeting to present an annual report on the HPC. The Vice-chairperson acts as the Chair when the Chairperson is absent and shall keep continuity. Both positions are one year terms.

Chairman Webb stated the Chairperson needs to be on the Design Review Committee.

Mr. Jordan volunteered to be Chairman if no one else wanted to be.

Mr. Godley volunteered to be Chairman.

Mr. Jordan stated he will remove his nomination since he has been Chair previously.

All board members accepted Mr. McLean Godley as Chair by acclamation.

Attorney Little stated Mr. Godley could assume position as Chair tonight or wait until next month.

Mr. Godley stated he will assume the position next month.

Mr. Hursh volunteered himself as Vice-Chair. No other nominations were made. All board members accepted Mr. David Hursh as Vice-Chair by acclamation.

Staff Report: Minor Works COA's

Staff reported one Certificate of Appropriateness issued:

(1) 530 S. Evans Street Sheppard Memorial Library –repair fascia/rotten wood, repaint

Resolution: Supporting North Carolina Historic Preservation Tax Credit Programs

Chairman Webb stated there have been some updates. Secretary of the NC Department of Cultural Resources, Susan Kluttz, is supportive of the program as well as Governor McCrory. As long as the bill is passed through the Senate and the House, then the program will be reinstated with reduced percentages of tax credits.

Attorney Little stated the resolution was part of the member packet and was read at the last meeting.

Chairman Webb stated the need to correct a grammatical error in paragraph 13 where the semicolon and the word “and” should be replaced with a period.

Mr. Hursh stated in paragraph 12 to remove the “s” on the end of the word program.

Mr. Jordan made a motion to approve the resolution as amended, Mr. Dennard seconded the motion and it passed unanimously.

PUBLIC COMMENT PERIOD

No one spoke for public comment.

COMMITTEE REPORTS

The Design Review, Publicity and Selection Committees did not meet.

Mr. Weitnauer stated that Mr. Godley requested to be on the Selection Committee.

Mr. Godley stated that since he will be the Chair, he will be on the Design Review Committee and selected to be on the Selection Committee and resign from the Publicity Committee.

Mr. Hursh asked for the current members on each Committee.

Ms. Nunez stated currently Jeremy Jordan, Ryan Webb, Roger Kammerer, and Kerry Carlin are on the Design Review Committee. David Hursh, Alice Arnold, and McLean Godley are on the Publicity Committee. Roger Kammerer, Jeremy Jordan, William Gee, and David Dennard are on the Selection Committee.

Attorney Little stated that the Design Review Committee shall consist of at least 2 but not more than four members. The Publicity and Selection Committees shall not have more than four members.

Chairman Webb stated he will resign from the Design Review Committee. He also stated that Ms. Whitney be given information about the other committees so she can decide which she would like to be join at the next meeting.

ANNOUNCEMENTS

Mr. Weitnauer stated he was temporarily acting as the Historic Preservation Commission Staff Liaison until the position was filled. Mr. Weitnauer introduced Ms. Collette Kinane as the new Planner II whom will serve as the new HPC Staff Liaison. Ms. Kinane holds a Masters in Historic Preservation from the University of Pennsylvania. Last week she attended a Certified Local Government (CLG) Training with new HPC member Brittany Whitney.

Ms. Kinane stated she typed up notes from the CLG training. The handout was given to members. She stated she would like to incorporate in Greenville the section about Going Beyond the COA (certificate of appropriateness) where Commissioners should regulate, identify, and designate. She would like to see action in the education of Greenville citizens getting involved in historic preservation. In the handout was a copy of the 2009 HPC Work Plan. She wants to get a current work plan in place.

Ms. Whitney commented that she agreed with Ms. Kinane's notes, the need to educate citizens in historic preservation, and for Commissioners to fulfill their duties.

Mr. Hursh thanked Mr. Weitnauer for doing a good job during the interim.

Mr. Godley stated he has been working on ideas for the Publicity Committee. He stated they could retool and remarket themselves possibly using Face Book or Instagram for the 25 historic properties in Greenville.

Ms. Kinane stated there are 21 local historic properties and 4 national.

Mr. Godley stated the ideas of educating and reaching out are by using social media, talking with families and friends, using the Greenville Compass App, teaming up with public schools for a scavenger hunt, and for members to get to know each other.

Ms. Kinane stated she has been talking with staff about expanding the HPC Story Map and making the Landmark Nomination Report digital.

Mr. Dennard stated they could compare with similar cities to see what they are doing in historic preservation. Aim to compete with the competition both inside and outside of North Carolina.

With there being no further discussion, Mr. Hursh made the motion to adjourn, Mr. Gee seconded the motion and it passed unanimously. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Thomas Weitnauer, Chief Planner