



Find yourself in good company

Invitation to Bid

Foul Weather Jackets for Greenville Police Dept. Per Specifications Informal Bid Request#14-15-51

Bid Due Date: Wednesday, May 13, 2015 @ 4:00 P.M.

Location: City of Greenville
Purchasing Office
Attention: Angelene Brinkley
201 W. Fifth Street
Greenville, NC 27834

Contact Persons:

Questions regarding the bid package:

Mrs. Angelene E. Brinkley
Purchasing Manager
Telephone: 252-329-4462
Fax: 252-329-4464
Email: abrinkley@greenvillenc.gov

Questions regarding the Specifications:

Officer Christopher Burack
Fleet Superintendent
Telephone: 252-329-4102
Fax: 252-329-4792
Email: cburack@greenvillenc.gov

INVITATION FOR INFORMAL BID ON

Foul Weather Jackets for the Greenville Police Dept.

Per Specifications

Informal Bid # 14-15-51

Bid Due Date: Wednesday, May 13, 2015 at 4:00 P.M.

INSTRUCTIONS TO BIDDERS

1. The person, firm or corporation submitting a bid shall submit it to the Purchasing Manager or her duly designated representative at one of the following:

Hand Delivered/or Carrier:

Purchasing Office
Attn: Angelene Brinkley
201 W. Fifth Street
Greenville, N.C. 27834

By Postal Mail:

City of Greenville-Purchasing
Attn: Angelene Brinkley
P.O. Box 7207
Greenville, N.C. 27835-7207

EMAIL:

Angelene E. Brinkley
abrinkley@greenvillenc.gov

2. This is an Informal Bid and therefore bids will be received at stated day/time, however, no public bid opening will be held. Bids will be reviewed and evaluated by staff at a later time and an award will be made at the earliest possible date. Bid results will be made available after award and by written request.
3. **Award of Bid:** Bids shall be awarded to the lowest responsive responsible bidder taking into consideration quality, performance, and the time specified in the proposal for the performance of the contract.
4. **Each bid submitted must be clearly marked "Foul Weather Jackets- Bid #14-15-51 along with Bidder's name and address. Bids may be submitted via mail, hand delivery or email. NO BIDS WILL BE ACCEPTED BY FAX.**

PLEASE NOTE: IT IS THE BIDDER'S RESPONSIBILITY TO ENSURE THAT BIDS ARE RECEIVED BY THE PURCHASING MANAGER BY THE STATED DAY/TIME. No late bids will be accepted.

All submittals should be on the attached BID FORMS, regardless to the method of delivery. Any bids/quotes not submitted on the attached bid form will be considered non-responsive.

5. All bids must be signed by an authorized official of the firm. Bids may be rejected if they show any omissions, alterations of form, additions not called for, conditional bid or any irregularities of any kind.
6. The bidder shall insert the required responses and supply all the information as indicated on the Bid Form. The prices inserted shall be net and shall be the full cost including all factors whatsoever. **Any bids not submitted on such forms provided will be considered unresponsive.**
7. No bid may be changed or withdrawn after the time of the bid opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request is made in writing to the Purchasing Manager.
8. The City of Greenville reserves the right to reject any and all bids, to waive any informalities, and to accept the bid or any portion thereof that is deemed most advantageous to the City. Any bid submitted will be binding for 60 days after the date of the bid opening.
9. The specifications attached represent the minimum general size, capacity and performance characteristics desired in the equipment to be purchased. These requirements are not intended to prevent obtaining fair responses or to eliminate competition, but they are intended for the protection of each and every bidder and to insure, if possible, that all bids submitted shall be upon a fair and comparable basis.

Where a particular brand is specified, equal items may be bid but the burden of proof (that other than listed items bid are in fact equal) is on the bidder. Proof must be furnished in writing at time bid is submitted. Equipment must be accepted by the City of Greenville as an approved equal prior to bid award.

10. It is expressly understood by the bidders that written notice of award by the City will constitute an agreement by the City to consummate the transaction and will serve together with the proposal, advertisement, these instructions, and the detailed specifications, as the entire form of contract between the parties except in cases where formal contracts are warranted.
11. Each proposal shall specify a delivery time. Time of delivery to Greenville, N. C. will be a factor along with quality, cost, etc. in awarding the bids.
12. Bid price shall be FOB, Greenville, N. C. with delivery to be to the Greenville Police Department located in at 500 South Greene Street Greenville, NC 27834.
13. Technical questions regarding the specifications of this bid shall be directed to Officer Christopher Burack, telephone (252) 329-4102; email: cburack@greenvillenc.gov. All other questions regarding the bid shall be directed to Mrs. Angelene Brinkley, Purchasing Manager, telephone (252)329-4462; email: abrinkley@greenvillenc.gov.

GENERAL TERMS AND CONDITIONS

1. **NON-DISCRIMINATION**: The City of Greenville does not discriminate on the basis of race, color, sex, national origin, religion, age or disability. Any contractors or vendors who provide services, programs or goods to the City are expected to fully comply with the City's non-discrimination policy.
2. **NON-COLLUSION**: Respondents, by submitting a signed proposal, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under North Carolina or United States law.
3. **PAYMENT TERMS**: The City agrees to pay all approved invoices Net Thirty (30) days from the date received and approved. The City does not agree to the payment of late charges or finance charges assessed by the seller or vendor for any reason. Invoices are payable in U.S. funds.
4. **GOVERNING LAW**: Any agreement, contract or purchase order resulting from this invitation to bid, request for proposals or request for qualifications or quotes, shall be governed by the laws of the State of North Carolina.
5. **ACCEPTANCE/REJECTION OF PROPOSALS**: The City of Greenville reserves the right to award to the Firm who will best serve the interests of the City. The City also reserves the right to waive minor variations in the specifications and in the bidding process, as well as to accept in whole or in part such proposal(s) where it deems it advisable in protection of the best interests of the City. The City further reserves the right to accept or reject any or all bids/proposals, and to award or not award a contract based on this proposal.
6. **CONFLICT OF INTEREST**: Each proposer shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.
7. **EQUAL EMPLOYMENT OPPORTUNITY CLAUSE**: The City of Greenville has adopted an Equal Employment Opportunity Clause, which is incorporated into all specifications, purchase orders and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, located in City Hall-200 W. Fifth Street Greenville, NC. By submitting a proposal, the firm is attesting that they are an Equal Opportunity Employer.
8. **MWBE PROGRAM: Minority and/or Women Business Enterprise (MWBE) Program**

It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but

not limited to, construction projects, supplies and materials purchase, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.

The City has established a 4% Minority Business Enterprise (MBE) and 4% Women Business Enterprise (WBE) goal for the participation of M/WBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned suppliers and service providers whenever possible.

Questions regarding the City's M/WBE Program should be directed to the M/WBE Office at (252) 329-4862.

9. **FEDERAL LAW**: Federal law (Rehabilitation Act and ADA) prohibits handicapped discrimination by all governmental units. By submitting a proposal, the vendor is attesting to its policy of nondiscrimination regarding the handicapped.
10. **TAXES**: Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.
11. **WITHDRAWAL OF PROPOSALS**: No bid/proposal may be changed or withdrawn after the stated time and date for submittal. Bids/proposals submitted shall be binding for ninety (90) days after the date of submittal.
12. **SERVICES PERFORMED**: All services rendered under this agreement will be performed at the Seller's own risk and the Seller expressly agrees to indemnify and hold harmless The City of Greenville, its officers, agents, and employees from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of any kind or nature whatsoever by or to any and all persons or property.
13. **INDEPENDENT CONTRACTOR**: It is mutually understood and agreed the Seller is an independent contractor and not an agent of the City of Greenville, and as such, Seller, his or her agents and employees shall not be entitled to any City employment benefits, such as but not limited to vacation, sick leave, insurance, workers's compensation, pension or retirement benefits.
14. **VERBAL AGREEMENT**: The City will not be bound by any verbal agreements.
15. **INSURANCE REQUIREMENTS**: Contractor shall maintain at its own expense
 - (a) **Commercial General Liability** Insurance in an amount not less than \$1,000,000 per occurrence for bodily injury or property damage; City of Greenville, 200 W. Fifth St. Greenville, NC 27834 shall be named as additional insured.
 - (b) **Professional Liability** insurance in an amount not less than \$1,000,000 per occurrence-if providing professional services;

(c) **Workers Compensation Insurance** as required by the general statutes of the State of North Carolina and Employer's Liability Insurance not less than \$500,000 each accident for bodily injury by accident, \$500,000 each employee for bodily injury by disease, and \$500,000 policy limit;

(d) **Commercial Automobile Insurance** applicable to bodily injury and property damage, covering all owned, non-owned, and hired vehicles, in an amount not less than \$1,000,000 per occurrence as applicable. Certificates of Insurance shall be furnished prior to the commencement of Services.

16. **LOCAL PREFERENCE POLICY:** The City of Greenville has implemented a Local Preference Policy effective February 1, 2014. The Local Preference Policy applies to all contracts for purchases of apparatus, supplies, and equipment costing less than \$30,000. Please be advised that should the lowest, responsible, responsive bid be less than \$30,000, the Local Preference Policy may be applied.

TECHNICAL SPECIFICATIONS

Purpose

The Greenville Police Department is requesting bids for the purpose of purchasing Foul Weather Jackets. The specifications below outline the requested jackets, listed as the performance standard, anticipated materials and construction of the jackets. Jackets are to be current production, not custom. Vendors shall include in the bid current product information (flyers, brochures, etc) or vendor/manufacturer websites for all items bid. Vendors will bid a per unit (item) cost, irrespective of style.

General Information

The general design is to be an Ike Length Jacket. Color is to be Navy. Jackets are to be constructed so as to present a neat and uniform appearance and not be overly bulky or restrictive when worn. Garments are to have full-length zippers, and shall be designed in such a manner so that the collar to be fully standing when zipped or to lay neatly when not zipped. Jackets are to have two chest pockets and two lower pockets. Pockets are to be of inset design, non-obtrusive and to not detract from an overall uncluttered smooth front appearance. Buttons and patch pockets are not acceptable. Zippers are to be made in such a manner as to be water infiltration resistant. Garments shall be constructed in such a manner as to provide for ready access to equipment on both the right and left hip. There shall be a means of tightening the sleeves at both wrists. Jackets shall have shearing at waist so as to comfortably secure waist and disallow airflow under the waist of the jacket.

In order to provide for the greatest protection of the individual members from inclement weather, while maintaining comfort levels while wearing body armor, during maximal exertion or other stressful events jackets are to be constructed of fleece lined GORE® WINDSTOPPER® fabric or an approved equivalent to the R521i Jacket by Forum Direct and GORE-TEX® waterproof breathable laminate with polyester tricot lining or an approved equivalent to the X520i Jacket by Forum Direct.

Vendors must also include in their bid the cost to sew on two patches per jacket that will be provided by the Greenville Police Department.

Samples

As part of this request, vendors will be expected to provide a sample, in size Large or Extra-Large at their discretion with agency patches and modifications upon request for examination prior to receiving the contract award.

*SEE ADDITIONAL INFORMATION ATTACHED ON THE
TECHNICAL SPECIFICATIONS OF THE
REFERENCE JACKET

Attachment A - Bid Price Form

**The City of Greenville, North Carolina
PURCHASING OFFICE**

Date _____

REQUEST FOR BIDS AND PROPOSALS ON

Foul Weather Jackets for Greenville Police Dept. Per Specifications

Informal Bid#14-15-51

Pursuant to General Statutes of North Carolina, Section 143-131, as amended, bids and proposals subject to the conditions and specifications herein, are invited for furnishing the following equipment, materials, services, or repair work. **All bids must be received by the City of Greenville's Purchasing Manager by 4:00 PM on Wednesday, May 13, 2015.**

Terms: Net 30

SHIP: FOB DESTINATION
CITY OF GREENVILLE

Delivery Date _____

By: **Angelene E. Brinkley, Purchasing Manager**

POSITIVELY NO BIDS CONSIDERED UNLESS SUBMITTED ON THIS FORM

NOTICE TO BIDDERS: All Tax imposed upon any article on which you are bidding shall be shown as separate items and in no case included with price bid. Failure to comply with these conditions will be considered grounds for rejection.

ITEM #	QUANTITY	DESCRIPTION	UOM	UNIT PRICE	EXTENSION
1	200	R521 IKE Windstopper Foul Weather Jacket (Navy) or approved equal: Brand/Mfr.	EA.		\$
2	200	X520i Gore Tex Light Weight Patrol Shell (Navy)	EA		\$
3		DELIVERY			
		TOTAL BID (excluding Tax) :			\$
		SALES TAXES			
		Sales tax shall not be included in bid price			
		Freight charges must be included in bid price			

Attachment B—Signature Form

****MUST BE ATTACHED TO BID****

City of Greenville

Financial Services Department/Purchasing Division

Informal Bid#14-15-51 Foul Weather Jackets for GPD per Specifications

A. Please complete Attachment A and submit along with this bid signature form. Sales Taxes may be listed, but list as a separate line item. All items bid are bid FOB Greenville NC, with shipping location as City of Greenville Public Works Dept. Attn: Angel Maldonado, Fleet Superintendent.

B. Delivery/Turnaround Time for Items Bid:

_____ Days After Receipt of Order

C. List any exceptions taken to specifications:

Non-Collusion Compliance:

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair without collusion or fraud. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. The bidder hereby makes an offer to the City of Greenville in accordance with the bid documents, including this Bid Proposal Form and all enclosures. The undersigned individual certifies that he or she is authorized to sign this bid for the bidder.

Date _____

The following are enclosed: (check all applicable)

___ Brochures

___ Samples

___ Other

OFFICIAL LEGAL NAME OF COMPANY

ADDRESS

CITY

STATE

ZIP CODE

AUTHORIZED SIGNATURE

PRINT NAME

TITLE

() _____
TELEPHONE NO

() _____
FAX NO.

FEDERAL I.D. NUMBER

EMAIL/WEB SITE ADDRESS

Performance Reference Jacket

"WINDSTOPPER® Patrol Soft Shell" and "GORE-TEX® Lightweight Patrol Shell "Jackets by Forum-Direct®. Substitutions must be of the same design, offer all standard features as listed in these specifications or on the Forum-Direct® Website, adaptable to required Greenville PD customizations, and meet all technical fabric standards as listed in these specifications.

R520i WINDSTOPPER® Patrol Soft Shell By Forum-Direct® (or equivalent)

Lightweight, windproof, highly water resistant, fleece lined, three layer (GORE® WINDSTOPPER® fabric laminate) soft shell Patrol Style jacket with two chest pockets and two lower pockets (all zippers water infiltration resistant), full-length water-resistant front zipper, shall have shearing at waist so as to comfortably secure waist and disallow airflow under the waist, adjustable wrist tabs.

Fabric Specifications

GORE® WINDSTOPPER® Laminate Nylon Shell with Fleece Backing (Or Equivalent); 33% stretch for improved movement and comfort.

Comfort Rating:	$R_{et} < 8 \text{ m}^2\text{Pa/W}$	Per ISO 11092:1993
Moisture Vapor Transmission:	$>10,000 \text{ g/m}^2/24\text{hr}$	Per ISO 15496:2004
Weight:	8.5 oz. /sq. yd.	XL garment less than 1.5 lb.
Windproof Rating:	$<10 \text{ l/m}^2/\text{s}$	Per ISO 9237:1995
Water Resistance Durability:	No leaks at 1.0 PSI	After 10 wash cycles; Per ISO 811:1981
Color:	Navy	
Fabric Care:	Machine Wash and Normal/Medium Heat Dry or Professional Dry Clean	



X520i GORE-TEX® Light Weight Patrol Shell By Forum-Direct®

Lightweight, waterproof, windproof breathable (GORE-TEX® laminate fabric) Patrol Style Jacket. Two chest pockets, two lower pockets, (all zippers water infiltration resistant), full-length water-resistant front zipper, shearing at waist so as to comfortably secure waist and disallow airflow under the waist of the jacket, adjustable wrist tabs. (All seams tape sealed per Gore Company specifications.)

Fabric Specifications

GORE-TEX® Laminate Fabric Shell (or equivalent)

Comfort Rating:	Ret < 3.5 m ² Pa/W	Per ISO 11092:1993
Weight:	3.3 oz. /sq. yd.	XL Garment less than 1 lb.
Moisture Vapor Transmission:	>12,000 g/m ² /24hr	Per ISO 15496:2004
	>800 g/m ² /24hr	ASTM E96-93, B method
Laminate Durability:	No leaks at 1.0 psi	After 40 wash cycles; Per ISO 811:1981
Seam Tape Durability:	No leaks at 1.0 psi	After 20 wash cycles; Per ISO 811:1981
Color:	Navy	
Fabric Care:	Machine Wash and Normal/Medium Heat Dry; No Dry Cleaning	

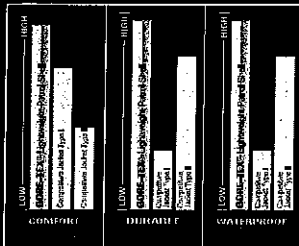
GORE-TEX
PRODUCTS

GORE

LIGHTWEIGHT PATROL SHELL BY FORUM



YOU'RE COVERED



The durable and highly breathable GORE-TEX® Lightweight Patrol Shell by FORUM is based on specialized technologies developed for military and highly active outdoor applications.

Field-tested by patrol officers throughout North America, the GORE-TEX® Lightweight Patrol Shell design delivers exceptional comfort and value in a jacket you will want to wear, whatever the climate.

WATERPROOF CLOSURE

EPAULETS

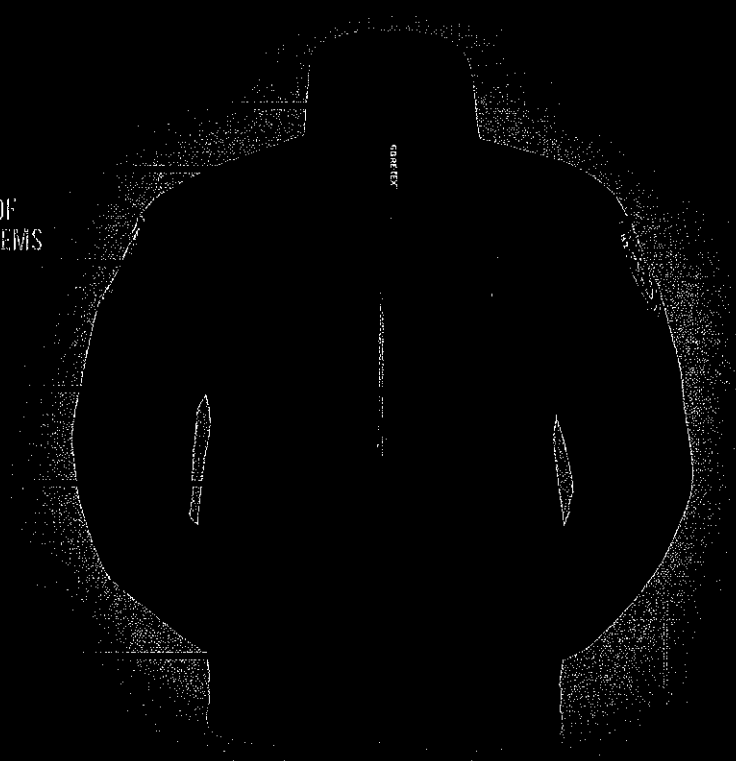
INCLUDES INSTALLATION OF
AGENCY PATCHES & EMBLEMS

RADGE TAB AND/OR
MIC HOLDER

ADJUSTABLE WRIST TABS

ZIPPERED SIDE-SLITS
FOR HOLSTER ACCESS
ON STANDARD ONLY

BOTTOM HEM DRAW
CORD ADJUSTMENT
ON STANDARD ONLY



Available In
Navy Blue, Black, Brown, & OD

IKE OR STANDARD
LENGTHS

ALL DAY COMFORT, ALL DAY PROTECTION

GORE-TEX® products by FORUM are engineered to keep you dry and comfortable in the most challenging weather conditions. Since the delivery of the first garments made with GORE-TEX® fabric in 1976, GORE has continued to improve and evolve to keep in step with the changing needs of their customers, while maintaining the core benefits of this fabric — durable waterproof, windproof, and breathable protection.

Visit our product page
for ordering information
and more!



www.Forum-Direct.com
TOLL FREE 855-88-FORUM

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GORE-TEX, GORE and designs are trademarks
of W. L. Gore & Associates, Inc.

A JACKET THAT DELIVERS

The GORE-TEX® Lightweight Patrol Shell is constructed with the most breathable, lightweight GORE-TEX® fabric designed for police, delivering:

- Continuous comfort both inside and out, all day throughout the entire shift.
- Easier movement with less bulk from its merino fiber and slits.
- Breathable comfort over normal high-intensity activities.
- Better range of motion without compromising protection.
- Durable, windproof, windproof and ductile construction with sealed seams.
- Quick removal capability with military fold-out abrasion resistance.
- Easy care with simple machine wash/dry instructions.

PUT IT ON and KEEP IT ON!

The GORE-TEX® Lightweight Patrol Shell by FORUM delivers all-day comfort and protection so you can wear it for the entire shift. Created specifically for law enforcement, this highly breathable jacket keeps you comfortable inside and outside the patrol vehicle. The GORE-TEX® Lightweight Patrol Shell by Forum is ideal for dry or wet weather in cool to moderately warm temperatures. It can also be layered with other GORE® fabric garments in colder conditions. This flexible jacket design is officer-tested and approved, so you can put it on and keep it on!



R521i Patrol Soft Shell By Forum-Direct®

Greenville PD Shoulder patches on both sleeves. (To be centered on shoulder and mounted as isample. Patches to be supplied by Greenville PD)

Epaulets added on shoulders.

Badge Tab on right breast as shown in previous samples.

No Visible Logo on Zipper Pull-Tab or Other External Area

X520i Lightweight Patrol Shell

Greenville PD Shoulder patches on both sleeves. (To be centered on shoulder and mounted as in previous sample. Patches to be supplied by Greenville PD)

Epaulets added on both shoulders.

Badge Tab on right breast as shown in previous samples.

No Visible Logo on Zipper Pull-Tab or Other External Area

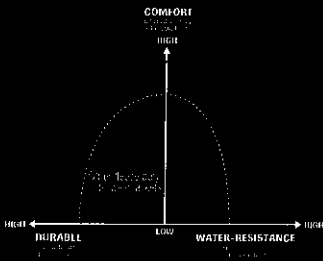
(Patches supplied by Greenville PD. Sample patch will be provided by Greenville PD to Vendor to insure dimensions and positioning before production run.)



PATROL SOFT SHELL BY FORUM



YOU'RE COVERED



Engineered with the fabric that sets the standard for windproof, water-resistant protection and breathability, the WINDSTOPPER® Patrol Soft Shell by FORUM provides a barrier against the effects of wind chill and light precipitation.

Field-tested by patrol officers throughout North America, the WINDSTOPPER® Patrol Soft Shell design delivers exceptional comfort and value in a jacket you will want to wear, whether working in the Rockies, the Carolinas, the Pacific Northwest, or New England!

WATER-RESISTANT CLOSURE

EPAULETS

INCLUDES INSTALLATION OF AGENCY PATCHES & EMBLEMS

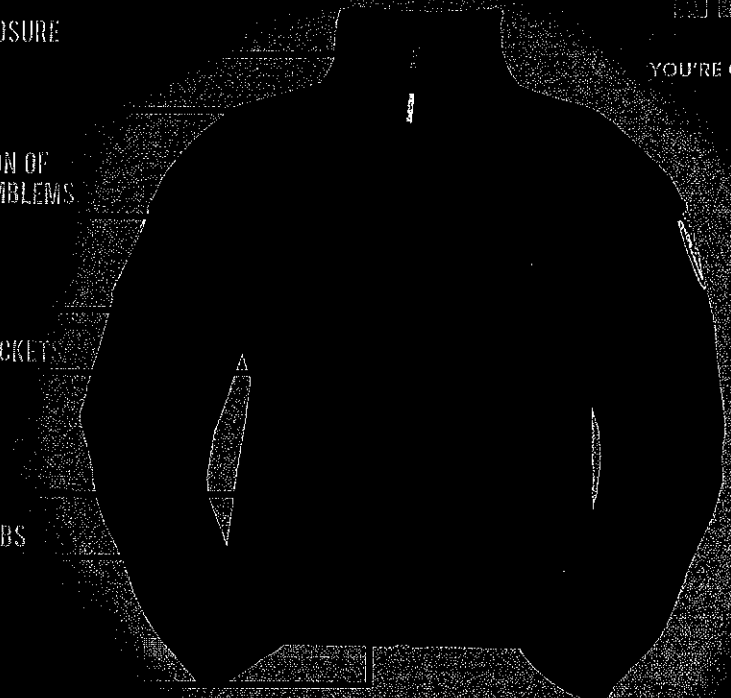
RADGE TAB AND/OR MIC HOLDER

WATER-RESISTANT POCKET

ZIPPERED SIDE-SLITS FOR HOLSTER ACCESS ON STANDARD ONLY

ADJUSTABLE WRIST TABS

BOTTOM HEM DRAW CORD ADJUSTMENT ON STANDARD ONLY



Available in Navy Blue, Black, Brown, & OD

IKE OR STANDARD LENGTHS

PUT IT ON and KEEP IT ON!

The WINDSTOPPER® Patrol Soft Shell by FORUM delivers quiet comfort you'll want to wear for the entire shift, both inside and outside your vehicle. Created specifically for law enforcement, this extremely breathable, windproof, and durably water-resistant shell is ideal for dry or damp days with cold to cool temperatures. This form-fitting soft shell can easily be combined with the GORE-TEX® Lightweight Patrol Shell to provide additional waterproof protection. The lightweight and flexible WINDSTOPPER® Patrol Soft Shell by FORUM is officer-tested and approved, so you can put it on and keep it on!

A SOFT SHELL LIKE NO OTHER

The WINDSTOPPER® patrol soft shell delivers

- Quiet, unobtrusive and durable throughout the entire shift
- Durable, water-resistant and light precipitation
- Windproof and breathable for your comfort
- Fabric constructed with lightweight stretch fabric for movement and style
- Comforted construction for both low- and high-intensity activities
- Outstanding durability with abrasion-resistant fabric
- Easy care with simple machine-wash/dry instructions

A JACKET THAT DELIVERS

WINDSTOPPER® Outerwear by FORUM

combines durable wind protection and high breathability in garments that keep you warm and comfortable with fewer layers and less bulk.

This WINDSTOPPER® lightweight fabric's unique construction blocks the wind from the outside while allowing moisture vapor to escape from your body — keeping you more comfortable in a wide range of weather conditions, including wind, cold, and light snow.

Visit our product page for ordering information and more!



www.Forum-Direct.com
TOLL FREE 855-88-FORUM

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