

City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, June 10, 2015 @ 5:30 PM
City Hall – City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Garrett Taylor, Chair | <input checked="" type="checkbox"/> Deb Jordan, Chair-Elect |
| <input type="checkbox"/> Audrey G. Nealy | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Tyler Clark | <input checked="" type="checkbox"/> Darin White |
| <input checked="" type="checkbox"/> Robert Jones | <input checked="" type="checkbox"/> Donald Williams |
| <input checked="" type="checkbox"/> Jaimie Yahnker | <input checked="" type="checkbox"/> Nikki Caswell |

STAFF:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Dean Foy | <input checked="" type="checkbox"/> Laura J. Davenport |
| <input type="checkbox"/> Shana Kriewall | <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Deirtra Crandol |
| <input checked="" type="checkbox"/> Don Octigan | | |

OTHER:

- Council Member Marion Blackburn

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

I. CALL TO ORDER

II. INTRODUCTIONS

Dr. Jim Decker of ECU and Richard Duncan of R.L. Mace Design Institute.

III. APPROVAL OF AGENDA

A motion was made to approve the June 10, 2015 agenda as presented.

Motion: Jaimie Yahnker

Second: Robert Jones

Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

A motion was made to approve the May 13, 2015 minutes as presented.

Motion: Robert Jones

Second: Don Williams

Motion carried unanimously among those present.

V. PUBLIC COMMENT PERIOD

Dr. Jim Decker of ECU spoke in support of Bradford Creek Public Golf Course and how it has prepared many youth for their future.

VI. DIRECTOR'S MONTHLY REPORT

A. Mr. Fenton welcomed Commissioner Nikki Caswell to the Commission.

B. Recreation Superintendent Shana Kriewall is out of the office for next few days, so Don Octigan will be filling in for her tonight.

C. The *Main Event Band* opened Sunday in the Park on 5/31 and the City had the biggest crowd to date for Sunday in the Park, at least in the last 10-12 years. Estimated crowd was close to 2,000 and the crowd this past Sunday night for the *Tar River Community Band* was large as well. Hope this is an indication of what's to come this summer for Sunday in the Park. There is a Sunday in the Park card at your seat with the summer schedule.

- D. Staff will make a presentation to City Council tomorrow night regarding operations of the Greenville Aquatics and Fitness Center and Bradford Creek Public Golf Course. A copy of the report is also at your seat tonight.
- E. There have been weather challenges at Bradford Creek Public Golf Course which has impacted play. Volunteer group Bradford Creek Friends is helping with small projects at the course.
- F. At last month's Commission meeting we discussed a possible modification of the City's facility naming policies in regard to the length of time someone must be deceased before a facility can be named after him or her. This will be taken to City Council in August. Mr. Fenton has met with the family leading the proposal to name the fishing pier and they are aware of next steps.
- G. Mr. Fenton has spoken with Andrew Schmidt of the Convention and Visitors Bureau, who is interested in bringing the North Carolina Recreation and Parks Association (NCRPA) annual conference back to Greenville in 2017 or 2018. NCRPA is also interested in the City hosting it. It is a lot of work, but a monumental impact to Greenville. Hopefully, a NCRPA conference line item can be funded in the budget.
- H. Still considering possible Flood Memorial at the Town Common as discussed in the past.
- I. It has been a lengthy process filling the position for Parks Superintendent. Dean Foy continues to occupy the position on an Interim basis. Currently down to 15 applicants and plan to downsize those applicants to 8-9 interviews.
- J. River Park North partnered with Sound Rivers to host RiverFest. RiverFest attracted approximately 1,000 guests/families making it one of the largest event ever held at River Park North. Events included educational exhibits, kayaking, blow up slides, games, snake and reptile show, and hay rides. The biggest challenge was parking.

VII. STAFF REPORT

- A. Don Octigan, Recreation Manager for Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
PowerPoint presentation highlighting Kickball champions, Small Fry Greenie League Baseball, Splashpoint, Sunday in the Park – Main Event Band, Exercise In the Park, summer camps beginning on Monday – most are at capacity and staff has been training for the last 2-3 weeks, Exceptional Community Baseball League Family Fun Night on Friday at the Sara Vaughn Field of Dreams, Hershey Track and Field at JH Rose High School with 24 participants, planning Volunteer Appreciation Day on 8/6 at 5:30 PM at River Park North (will invite over 600 volunteers), Jackie Robinson Baseball League Opening Ceremonies on 6/14 at Thomas Foreman Park.
 - 2. Still trying to fill the Recreation Assistant position at the Drew Steele Center. Hope to have someone soon.
 - 3. Recreation Supervisor Dee Crandol
Provided a PowerPoint presentation on Specialized Recreation which serves over 600 people in Pitt County. She currently has one part-time Recreation Assistant, Aerial Brown, who assists with Spring Games and with Specialized Recreation.
 - 4. Councilmember Kandie Smith asked about the Eppes Recreation Supervisor position and it has been requested by staff for this position to be posted for new hire.
- B. Dean Foy, Interim Parks Superintendent/Parks Coordinator
 - 1. Golf Update
As Mr. Fenton reported, a report will be given to City Council tomorrow night on operations.
 - 2. Parks Update
Park Ranger Bennie Pilgreen is retiring in July after 30 years of service. Mr. Foy stated he was grateful for Ranger Pilgreen's service. Hopefully will be able to fill this position with another full-time employee.

VIII. NEW BUSINESS

None

IX. OLD BUSINESS

- A. ADA Report, Richard Duncan, R.L. Mace Design Institute
Mr. Duncan provided a PowerPoint presentation on his findings which included the following key areas:
 - 1. Parking – striping, signage, curb cuts, and routes of travel
 - 2. Restrooms – older facilities, dimensions of stalls are too small
 - 3. Drinking Fountains – older ones need to be replaced
 - 4. Ball Fields – seating/bleachers
 - 5. Routes of Travel – a lot of distance between amenities with no route of travel

- B. Tar River Park Master Plan, Lamarco Morrison, Parks Planner
The 3rd Public Input Session meeting will be held on 7/8 at the next Recreation and Parks Commission meeting. Concept A and Concept B will be presented. The community will be invited to attend this public meeting to offer input. Concept A has concepts favored by the public from the first public input meeting such as disc golf, Tar River Legacy Plan amenities (kayak landing, river overlook, picnic shelter, and adventure playground), public restroom, and informal green space. Concept B has concepts favored by the public from the second public input meeting, which did not include disc golf at this particular site.

- C. Status Update of Town Common Improvements, Lamarco Morrison, Parks Planner
Shared schematic plan of dock and pier, currently in permitting and design phase. Will take 130 days to build, which will be late summer/early fall before completion.

X. COMMISSIONER COMMENTS

- A. Garrett Taylor – welcomed Commissioner Caswell, hopes to be able to help with next year’s STAR beach trip.
- B. Nikki Caswell – look forward to working with the Commission.
- C. Don Williams – asked if food vendors contributed to operation monies and they do. This year is an 18% return. Vendors have to go through a bid process.
- D. Deb Jordan – no comments.
- E. Darin White – welcomed Commissioner Caswell and thanked City Council for their support.
- F. Jaimie Yahnker – welcomed Commissioner Caswell and last week had Adaptive Ski Day with media coverage.
- G. Robert Jones – thanked staff for their partnership with Jackie Robinson Baseball League.
- H. Tyler Clark – thanked staff who spoke and is helping Lisa Jordan with Specialized Recreation programs.
- I. Councilmember Kandie Smith – thanked Commission for serving and welcomed Commissioner Caswell.

XI. MOTION TO ADJOURN

A motion was made to adjourn the meeting at 7:15 PM.
Motion: Don Williams
Second: Darin White
Motion carried unanimously among those present.

Respectfully Submitted,



Laura J. Davenport
Administrative Assistant
Recreation and Parks Department