

**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**MINUTES**  
**August 19, 2015**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore      Mr. Brian Farkas      Mr. Dave Schwartz  
                         Mr. Will Russ              Mr. Scott Alford      Mr. Warren Daniels

Staff Present:      Mr. Kenneth Jackson      Mr. Rik DiCesare      Ms. Stacey Pigford  
                         Mr. Stephen Mancuso      Mr. Corey Barrett      Mr. Lamont Jackson  
                         Mr. Merrill Flood

Council Liaison:      Council Member Richard Croskery

**I. WELCOME:** Mr. Moore called the meeting to order and established a quorum was present. Mr. Moore also welcomed Mr. Daniels as the newest member to the Public Transportation and Parking Commission.

**II. ROLL CALL/ESTABLISH QUORUM**

**III. INTRODUCTION OF TRANSIT MANAGER**

Mr. Kenneth Jackson introduced Mr. Lamont Jackson as the new Transit Manager.

**IV. ADDITIONS/DELETIONS TO THE AGENDA**

Mr. Alford announced his resignation from the Commission. Mr. Alford stated he has moved outside of the City of Greenville limits and is no longer eligible to serve.

**V. APPROVAL OF JUNE 17, 2015 MINUTES**

A motion was made by Mr. Farkas to approve the June 17, 2015 minutes as presented. The motion was seconded by Mr. Schwartz and passed unanimously.

**VI. PUBLIC COMMENTS**

There were no public comments

**VII. NEW BUSINESS**

**1. UPTOWN PARKING**

Mr. Flood was present to discuss parking in the Uptown area. Mr. Flood presented the group with a summary of parking revenues for Fiscal Year 2014-2015. This summary will be available with the August 19, 2015 minutes. The summary detailed parking revenue sources and the income received from each source.

Mr. Flood identified the parking program revenue source with the highest income was parking violations. Mr. Flood also discussed the prices of leased parking spaces in the parking deck and metered parking spaces in the uptown area.

Mr. Alford questioned the parking violations revenue and asked if the amount received is in line with the amount of tickets being issued. Mr. Barrett stated he felt the violations had been at an expected rate with the exception of out-of-state plates as

these were previously unable to be traced. However, a new system has been implemented which will allow property owners with out-of-state plates to be identified and fined accordingly.

Mr. Farkas expressed concern regarding the parity between the e-tag system and the leased parking program. Mr. Flood stated the current e-tag program generates revenue of \$75 per year and leased parking spots generate revenue of \$46 per month. Mr. Farkas asked if there were any future plans to make the programs comparable. Mr. Flood stated the programs were being reviewed and will continue to evolve based on further discussions with uptown business owners, residents, and City Council and staff.

Mr. Barrett gave an update on the new UpSafety program. This system allows patrolling officers to electronically verify permits and issue violations. This program has reduced the volume of appeals as violations are identified and presented on the violation notification. Mr. Farkas asked about the frequency of patrol. Mr. Barrett responded there are currently two full-time officers, and one part-time position as well as four reserve positions and the area covered is within the City limits.

Mr. Moore asked how many lots in the uptown area was free parking. Mr. Barrett responded the only lots that were paid are the Chico's lot, Reade Circle lot and Hodges lot and all others are free. Mr. Flood stated there was discussion among the Uptown businesses regarding making Five Points a metered parking lot and asked if there was interest from the Commission to proceed in further discussions. Mr. Flood further stated the businesses felt there would be a faster turnover in customers if the lot was metered.

Mr. Farkas asked how the Commission could support City efforts to control parking concerns in the Uptown area. Mr. Flood responded the next phases would be to create turnover around the courthouse and the parking deck with metered parking. Mr. Flood stated he would give a presentation to the Commission within the next two months to provide more detail on the phases and request support from the Commission to proceed with these efforts.

Mr. Moore asked how the influx of returning students has impacted parking in the Uptown area. Mr. Barrett stated there should be no issue in the parking deck and the students are not eligible for the e-tag program; therefore, parking should not be affected.

## **2. GREAT ROUTE ADJUSTMENTS**

Mr. Lamont Jackson presented members with a handout of new route adjustments to the current system. A copy of the handout will be available with Mr. Jackson stated the adjustments will become effective as of September 21, 2015. A copy of the handout will be available with the August 19, 2015 minutes.

Signage will be installed at bus stops with new route information and should be completed within the next three weeks. A promotional bus will be at the transfer point one week prior to implementation to inform riders of the changes as well. Mr.

Jackson has met with Mr. Hawley to advertise in the City Page of the Daily Reflector and GTV9. Mr. Alford stated he felt the changes should be advertised in the Daily Reflector outside of the City Page and possibly with local news channels. Mr. Moore also suggested advertising in the East Carolina University paper.

## **VIII. OLD BUSINESS**

### **1. CROSSWALKS AT BUS STOPS AND STATE INTERSECTIONS**

Mr. DiCesare began by reporting the North Carolina Department of Transportation will be upgrading 15 state intersections with pedestrian improvements. The improvements will include push buttons, signal heads and making crosswalks ADA compliant.

Mr. DiCesare reported 16 mid-block pedestrian crossings at bus stop locations had been presented by Transit to Traffic Services for review. Attachment B provided information regarding the selected crosswalks. Mr. DiCesare stated 10 crosswalks were initially requested; however, some of the crosswalks were removed from the candidate list due to not meeting North Carolina pedestrian crossing requirements; therefore six more locations were identified. Mr. DiCesare also stated if special needs were met at the locations not meeting North Carolina requirements, they could be further reviewed for improvements.

Mr. DiCesare stated the table presented would be populated as information is obtained and the locations could be improved as the information is identified as meeting requirements. Mr. DiCesare suggested having the table populated in the agenda package for Commission meetings.

## **IX. GREAT MONTHLY REPORT**

Mr. Lamont Jackson presented the GREAT monthly report for June 2015 for information.

## **X. PROPOSED AGENDA ITEMS FOR SEPTEMBER 16, 2015**

- Mr. Farkas asked that parking at Carver Library be added to the agenda. Mr. Farkas would like to address parking capacity during special events.

## **XI. ADJOURN MEETING**

There being no further business to conduct, Mr. Schwartz made a motion to adjourn the meeting. Mr. Farkas seconded the motion. The motion passed unanimously and the meeting adjourned. The next meeting is scheduled for September 16, 2015 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Amanda Braddy, Secretary  
Public Transportation & Parking Commission